

Bathampton Parish Council

Minutes of the Meeting held on 19th September 2019 in the Village Hall, Bathampton

Present: Cllrs M. Brennan (MB) (Chair), S. Andrews (SA), G. Ardrey (GA), J. Helps (JA), A. Purpuri (AP).

		Actions
		Actions struck through are complete
2019/68	Apologies: Received from Cllr L. King and Cllr D. Mayo	
2019/69	Declarations of interest.	
	There were none.	
2019/70	Minutes of the previous meeting	
	The minutes of the meeting held on 18 th July 2019 had been circulated. They were AGREED and APPROVED and signed by the Chair.	
2020/71	Review of actions carried forward from previous meetings	
	It was confirmed that Cllrs Andrews and Purpuri had met with Kevin Guy regarding recent road safety incidents. Follow up will be required.	AP, SA
	d) Charlcombe homes will remove the construction signs. e) Parking at the George Inn is for up to 3 hours. Arrangements have been made for the church and school parking. f) Cllr Helps will put together draft allotment leasing guidance for the October meeting. g) Highway review has been delayed due to CAZ. CAZ meeting 25/9/19 which Cllr Andrews will attend.	
	All other actions had been completed or were scheduled for later in the year.	
2019/72	Finance	
	a) <u>Financial report for 19 September 2019</u> This had been circulated previously. <u>Table 1</u> The meeting noted that expenditure on grants to village organisations was over budget because of the delayed grant to the church for 2018/19. <u>Table 2</u> Transactions since the previous meeting were noted. <u>Table 3</u> Listed items of expenditure were APPROVED for payment.	GA

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	<p>The report was APPROVED and signed by the Chair.</p> <p>b) <u>Clerk's report</u></p> <p>EDF energy quote was for 2 years rather than the presumed 1 year, prices are fixed per unit. Contract has been AGREED.</p> <p>Clarification has been received for the street light replacement plus removal of two lamps in Chapel Row. This has now been AGREED.</p> <p>There has been no response to the letter sent to 152 Holcombe Vale regarding hedge cutting. It was thought that this property is currently empty with a planning application for redevelopment.</p> <p>Cllr Brennan had circulated a draft response to an email about road safety at the KES playing field entry. It was agree she would send the email as drafted.</p> <p>The items of correspondence, phone calls etc were noted.</p>	<p>Clerk</p> <p>Clerk</p> <p>GA</p> <p>MB</p>
2019/73	Stopping-up Order	
	<p>Communication has been received from CRT solicitors to change the classification as highway of the land to the east of The George Inn which is used as a beer garden. The council would like to ensure that the previous agreement with CRT for provision of parking for Chapel Row residents is reflected before responding.</p>	JH
2019/74	Request for erection of a promotional sign	
	<p>Cllr Brennan has spoken with Cafe 25 owner to clarify plans which would include an A-frame board to be placed in Jubilee Gardens when the cafe is open and removed at the end of the day. The council AGREED to this proposal and to review if any issues arise.</p>	
2019/75	Management of trees	
	<p>It was confirmed that a visual inspection is conducted on trees in the allotment and playing field. When the risk assessment is reviewed, ensure procedure is documented.</p>	<p>JH</p> <p>Action C/ F</p>
2019/76	Management of Volunteers	
	<p>In the absence of Cllr Mayo, item carried forward.</p>	<p>Action C/ F</p>
2019/77	BMA Work to protect the Meadows	
	<p>The BMA has offered to facilitate negotiations. A meeting is due to be held next month with BANES, Sarah Warren and the National Trust.</p> <p>The BMA would like to invite a member of Bathampton Parish Council to join the group. The invitation has also been given to Batheaston and Bathford.</p> <p>The Parish Council were supportive and welcomed BMA involvement.</p> <p>Parish council email address added to newsletter distribution list.</p>	<p>LK?</p>

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2019/78 Ongoing Items		
	<p>a) <u>Avon Wildlife, the Meadows and Cycle Track & Weir</u></p> <p>Friends of the Meadows confirmed that the damaged gate has now been replaced and repositioned set further back from the road. Conversations are being held to add an extra bin by the entrance to the Bathampton Mill.</p>	
	<p>b) <u>Clean Air Zone</u></p> <p>Cllr Andrews is due to attend the consultation meeting on 25 September 2019.</p>	SA
	<p>c) <u>BCP digital presence</u></p> <p>Cllr Purpuri has been tweeting and posting on facebook things of interest to residents to increase our presence.</p>	
2019/79 Group Reports		
	<p>a) <u>Planning & Conservation</u></p> <p>In addition to the items listed a new planning application has been received for 77 Holcombe Close.</p> <p>A solicitor has been appointed so it is anticipated that the railway crossing will be closed imminently.</p> <p>The appeal relating to Woodside has been thrown out, developers will need to reinstate the approved method for preservation of tree roots.</p> <p>b) <u>Highways</u></p> <p>Cllr Andrews reported on the poor road surface at the bottom of the High Street.</p> <p>Concern has been raised over changes to the CAZ and the impact of traffic through the village. Cllr Andrews is due to attend the consultation on 25 September and raise a number of questions concerning:</p> <ul style="list-style-type: none"> ● Should Bathampton be included in the CAZ zone as the number of small vans using the toll bridge would increase ● What is being done to help van users convert to eco vehicles ● Sustainable transport options for school children who live in the village <p>Cllr Brennan has contacted our PCSO regarding parked cars at the bottom of Down Lane. If Cllr Purpuri sees the offending vehicles he will take pictures which we can provide to the PCSO.</p> <p>Consultation documents have been put on Down Lane regarding the introduction of double yellow lines. It was noted that the communication is not clear.</p> <p>Cllr Andrews to follow up about yellow lines at the bottom of Down Lane and the parked car on the junction.</p>	<p style="text-align: right;">SA</p> <p style="text-align: center;">ACTION C/F</p> <p style="text-align: right;">AP</p> <p style="text-align: right;">SA</p>

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	<p>c) <u>Footpaths</u></p> <p>In the absence of Cllr Mayo, discussion of volunteer risk assessments to be deferred.</p> <p>d) <u>Leisure & Amenities</u></p> <p>Play inspection report was conducted 5 days before scheduled repairs were made, only low level risks are outstanding.</p> <p>Allotments will be reviewed to check if any have been left unattended since the previous reminder letter was sent. If so, they will be released from the allotment.</p> <p>Mowing of the field seems to have been done before BANES arrived to mow the grass. We suspect this is the old provider not having updated their details.</p> <p>Allotment agreement to be drafted for the next meeting.</p> <p>Cllr Helps will attend a Dementia Friends meeting to discuss how to make the village more dementia friendly.</p>	<p style="text-align: right;">DM</p> <p style="text-align: right;">JH</p> <p style="text-align: right;">JH</p> <p style="text-align: right;">JH</p> <p style="text-align: right;">JH</p>
	<p>e) <u>Communications, Social Media & the Website.</u></p>	
	<p>Discussion was held over what is the purpose of the website. It as agreed that it needs to meet obligations of accessibility, be a repository for minutes and documents, link to news and twitter. The website needs to be manageable to keep updated and not too onerous.</p>	
	<p>f) <u>Policy & Finance.</u></p> <p>Covered elsewhere.</p>	
<p>2019/80 Open Forum</p>		
	<p>The surface of The George Inn car park was raised as an issue. Advice was for the school to raise this directly with The George Inn.</p> <p>The imminent roll out of 5G in BANES was discussed.</p>	
<p>2019/81 Date of Next Meeting. Thursday 17th October 2019, 7:30pm in the Village Hall.</p>		

There being no further business the meeting closed at 9:30

Signed:

Chair

Date: 17th October 2019