

**Explanation of variances – pro forma**

Name of smaller authority: **Bathampton Parish Council**  
 County area (local councils and parishes): **BANES**

Insert figures from Section 1 of the AGAR in all blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

|   | 2018/19<br>£ | 2019/20<br>£ | Variance<br>£ | Variance<br>% | Explanation<br>Required? | Automatic responses trigger below based on figures<br>input, DO NOT OVERWRITE THESE BOXES   | Explanation from smaller authority (must include narrative and supporting figures)  |
|---|--------------|--------------|---------------|---------------|--------------------------|---|---|
| 1 Balances Brought Forward                                  | 44,421       | 52,235       |               |               |                          | Explanation of % variance from PY opening balance not required - Balance brought forward does not agree, query this   |   |
| 2 Precept or Rates and Levies                               | 23,000       | 23,000       | 0             | 0.00%         | NO                       |   |   |
| 3 Total Other Receipts                                      | 7,044        | 9,331        | 2,287         | 32.47%        | YES                      |   | The primary cause of increase is the CIL received (£6,168 2019/20) vs £3,038 2018/19). Allotment rents are also (up £198) offset by reductions in VAT recovered (down £858). The Parish Grant is also (down -£247).   |
| 4 Staff Costs   | 12,824       | 10,427       | -2,397        | 18.69%        | YES                      |   | in 2018/19 our clerk of 26 years retired. The new clerk was on a lower salary based on experience and we paid 13 months salary due to a handover. In 2019/20 we once again changed Clerk but due to a delay in recruitment we paid only 11 months salary. The current Clerk also lives locally resulting in reduced travel expenses.  |
| 5 Loan Interest/Capital Repayment                           | 0            | 0            | 0             | 0.00%         | NO                       |   |   |
| 6 All Other Payments  | 9,406        | 12,533       | 3,127         | 33.24%        | YES                      |   | The Primary increase in costs is due to (£950 2019/20) spend on maintaining hedgerows (£0 in 2018/19), £1,168 increase in S137 payments due to the timing of one payment delayed in 2019/20, £459 increase in Subscriptions due to the timing of a payment paid in March 2020 and April 2019, £334 increase in our grass cutting costs and £275 increase in the cost of printing our newsletter due to the closure of the local authority print shop offset by small savings. |
| 7 Balances Carried Forward                                  | 52,235       | 61,606       |               |               | YES                      | VARIANCE EXPLANATION NOT REQUIRED<br>EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES |   |
| 8 Total Cash and Short Term Investments                     | 52,235       | 61,607       |               |               |                          | VARIANCE EXPLANATION NOT REQUIRED   |   |
| 9 Total Fixed Assets plus Other Long Term Investments and A | 103,938      | 101,619      | -2,319        | 2.23%         | NO                       |   |   |
| 10 Total Borrowings   | 0            | 0            | 0             | 0.00%         | NO                       |   |   |

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable