

**Minutes of the Meeting held on 21<sup>st</sup> January 2021**

**Virtual meeting held via Zoom**

**Present:** Cllrs M. Brennan (MB) (Chair), L. King (LK), J. Helps (JH), D. Mayo (DM), D. Beard (DB), G. Ardrey (GA), A. Purpuri (AP), P. Marsh (PM) and Clerk L. Daly.

Two members of the public in attendance.

|                 |   | <b>Actions</b>                      |
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|                 |   | Actions struck through are complete |
| <b>2021/001</b> | <b>Welcome:</b> The Chair welcomed everyone to the meeting.   |                                     |
| <b>2021/002</b> | <b>Apologies:</b> K. Lutteroth  |                                     |
| <b>2021/003</b> | <b>Co-option of a new Councillor</b>  |                                     |
|                 | Patrick Marsh was co-opted onto the Parish Council and was warmly welcomed by the councillors present. Due to technical issues experienced by Cllr Marsh, the Declaration of Acceptance form would be signed and forwarded onto the Clerk following the meeting.  |                                     |
| <b>2021/004</b> | <b>Declarations of interest</b>   |                                     |
|                 | There were none   |                                     |
| <b>2021/005</b> | <b>Member of the public – discussion about the trees around Hantone Hill</b>  |                                     |
|                 | <p>The Chair invited the members of public to speak, one expressed concern regarding rotten trees situated on the private land behind several of the residential properties on Hantone Hill (following on from a discussion raised by Cllr Mayo during the October Meeting, Minute 2020/131). Cllr Mayo noted that he had spoken to the BANES Footpath Warden and Cotswold Wardens, but they had not been able to identify the owner of this land.</p> <p>It was further noted by the resident that a tree had recently fallen in front of two walkers within the area which was thought to have fallen onto an identified bridleway. After a brief discussion, it was noted that the fallen trees on pathways would be BANES’S responsibility and Cllr Mayo AGREED to send his BANES footpaths contact details to the Clerk to forward onto the member of public. Cllr King suggested that BANES may also be able to assist the member of public in identifying the private landowner.</p> | <b>DM / Clerk</b>                   |
| <b>2021/006</b> | <b>Minutes of the previous meeting</b>  |                                     |
|                 | The Minutes of the meeting held on the 10 <sup>th</sup> December had been circulated. The Minutes were AGREED and APPROVED. Due to the meeting being conducted virtually, the Chair of the Parish Council was unable to sign the Minutes and would do so when feasibly possible.  | <b>MB</b>                           |
| <b>2021/007</b> | <b>Review of actions carried forward from previous meetings</b>   |                                     |
|                 | It was AGREED that these would be reviewed after the meeting due to the actions being covered during the meeting updates.   | <b>Clerk</b>                        |
| <b>2021/008</b> | <b>Finance</b>  |                                     |
|                 | a) <u>Financial Report for December 2020</u>  |                                     |
|                 | This had been circulated previously.  |                                     |



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|                        | <p>December due to safety concerns. Cllr Purpuri AGREED to inform the Community that the Aerial runway has reached the end of its life and disabled due to safety issues.</p> <p>The repair to the playground self-closing gate was discussed. It was AGREED that the Clerk would get confirmation from the supplier, GB Sport that the part quoted on is a like for like replacement for the existing self-closing element and to additionally obtain supplier quotes on a new, more readily available and cost effective self-closing gate.</p> <p>Dogs within the playground was briefly discussed, following a recent report of an owner with their dog within the playground, and reported cases of dog fouling. Due to the risks of Toxocariasis and health and safety concerns for the playground users, it was AGREED that Cllr Purpuri would put another post on social media, reminding people that dogs are not allowed within the playground or playing fields.</p> <p>Cllr Mayo AGREED to add the 'Footpath Guide' to the Bathampton Parish Council website.</p> <p>The Clerk highlighted that she is currently waiting on guidance from the NALC regarding the Annual Parish Assembly 2021 and would update the Council as and when further information on this is received.</p> <p>An email received earlier in the day from a Bathampton resident regarding a proposal for Christmas lights within the village had been circulated by the Clerk (following on from a discussion on Christmas lights during the December meeting – Minute 2020/150). After a brief discussion it was AGREED that the Clerk would email the resident, noting that the Council are unable to consider the proposal until costings are provided. The Clerk also AGREED to contact the Clerk at Batheaston to obtain further information on their Christmas lights.</p> <p>The Clerk referred to an email circulated to the Council on the 17<sup>th</sup> January, from BANES's Census Engagement Manager, asking for the Council's help to promote the 2021 Census. The Council AGREED to promote on social media nearer to the date, highlighting the importance of the community's participation in this. It was additionally AGREED to promote the 2021 Census via the next Bathampton PC Newsletter.</p> <p>The Clerk AGREED to circulate the letters received from Jacob Rees-Mogg regarding the correspondence received from Highways England (HE), concerning the flooding on the A36, noting their scheme currently in design to address this issue.</p> | <p><b>TP</b></p> <p><b>Clerk</b></p> <p><b>TP</b></p> <p><b>DM</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>TP</b></p> <p><b>MB/JH</b></p> <p><b>Clerk</b></p> |
| <p><b>2021/009</b></p> | <p><b>2021/22 Budget</b></p>  |   |
|                        | <p>The Budget for 2021/22, with inclusion of the playground grants and expenditure was reviewed and APPROVED by the Council. The Grants to village organisations were APPROVED for Friends of Bathampton Meadows &amp; Riverside (FOBMR), The Playgroup and St Nicholas Church. The Council AGREED that the grant to St Nicholas Church would remain flat year on year. It was AGREED that £50 would remain in the budget, should the Maxi Lunch Club be able to resume later in the Financial Year.</p> <p>The Clerk AGREED to find out whether it was permitted for the Parish Council to adopt a Deficit budget.</p>   | <p><b>Clerk</b></p>   |

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| <b>2021/010</b> | <b>Community Infrastructure Levy (CIL)</b>   |  |
|                 | The Council AGREED to allocate the recent CIL payment of £1,806.68 from 152 Holcombe Vale towards Playground repairs.  |  |
| <b>2021/011</b> | <b>Climate Emergency</b>   |  |
|                 | <p>Cllr Helps referred to the Word document set up for Cllr's to contribute ideas on what could be done to address the Climate Emergency.</p> <p>A discussion was had, and it was suggested that Climate Change should become a regular feature within the Bathampton Parish Council newsletter to help normalise the subject, encouraging and reminding people on what they can be doing to help address this issue. The need to improve the public transport provision within the area was also noted.</p> <p>The Council also highlighted that there would be opportunities to address Climate Issues with forthcoming projects such as the Bathampton Meadows Wildlife Plan, and such projects would be reviewed on an individual basis.</p> <p>Cllr King, referred to an opportunity presented to her by a friend, regarding free trees to potentially plant on the Meadows. It was AGREED that this would need to be considered as part of the wider Wildlife plan for the area, but the planting of the trees could be considered for the Cycle Track area, should this initiative fit in with their current plans.</p> |  |
| <b>2021/012</b> | <b>Playground Project</b>  |  |
|                 | <p>The Clerk updated the Council on the Playground Project and it was AGREED that the Council would delegate the finalisation of the Ibstock Enovert application to the Clerk and Cllr Purpuri. The Chair also offered to review the application, prior to submission.</p> <p>The Chair, Cllr Ardrey, Cllr King and Cllr Beard AGREED to help the Clerk look at eligibility and timings for additional source of grant funding. The Clerk AGREED to put a list of the top 4 and circulate.</p>   | <p><b>Clerk / TP</b></p> <p><b>MB, GA, LK, DB, CLERK</b></p> |
| <b>2021/013</b> | <b>Pedestrian Crossing of Down Lane</b>  |  |
|                 | After a brief discussion, the Council AGREED that moving the bus stop on the A36 to the other side of Down Lane would be a good solution to addressing the safety concerns raised regarding the crossing at the top of Down Lane. Cllr Purpuri AGREED to email Cllr Joana Wright to detail the safety issue and find out how the Parish council's proposal to move the bus stop could be taken forward.  | <b>TP</b>  |
| <b>2021/014</b> | <b>Allotment Health &amp; Safety Policy</b>  |  |
|                 | The Allotment Health & Safety Policy, Allotment Risk Assessment and Allotment Health & Safety Guidelines had been circulated to the Council by the clerk, prior to the meeting. Following a review of the Health & Safety Policy, the council AGREED to adopt the Policy. They additionally AGREED for the Health and Safety Guidelines to be circulated to allotment tenants and APPROVED the Risk Assessment with the view that this would be reviewed in January next year.   |  |
| <b>2021/015</b> | <b>Bathampton Parish Council Newsletter</b>  |  |

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|                 | It was AGREED that a newsletter would be sent out in early February. The Content of the newsletter was discussed and AGREED with a deadline date of the 29 <sup>th</sup> January provided to Cllr's to submit their write ups.  | <b>ALL</b>   |
| <b>2021/016</b> | <b>Ongoing Items</b>  |  |
|                 | <p><u>Avon Wildlife, the Meadows, Cycle Track &amp; Weir</u></p> <p>Cllr King noted there was no update regarding the transfer of the Meadows to the National Trust but would follow this up in February if no update is received. Cllr King also noted that the Friends of Bathampton Meadows and Riverside (FOBMR) had been given money which had gone unspent and they would be giving £200 towards the River Rescue Cabinet at the Weir.</p>  |  |
|                 | <p><u>Drainage on the A36</u></p> <p>Cllr Beard reported that he had spoken to Simon Morrissey, Chief Drainage Engineer for BANES who had noted that Highways England (HE) have made no progress on plans to address the flooding issues on the A36 and that it was currently at the stage of an intention to develop a plan. It was additionally noted that Simon Morrissey's team had cleared the ditches and ground around the Wessex Water pumping station (Bathampton side) to help prevent run off onto the A36 and to help alleviate the flooding issue.</p>   |  |
| <b>2020/017</b> | <b>Group Reports</b>  |  |
|                 | <p><u>Planning &amp; Conservation</u></p> <p>Cllr King referred to her report, circulated prior to the meeting. Cllr King reported that a 'No Objection' response, additionally AGREED by the Chair had been given for application (20/04726/FUL &amp; 20/04727/LBA)) due to the timing for response and that it was a non-controversial application. The Council were happy with the feedback response given.</p> <p>The Planning Groups recommendation for the application for the Coach House, Bathampton Lane (21/00045/FUL) was 'No Objection' in principle but due to the house being an un-listed attachment to a listed building, clarification on the materials being used and the colour was suggested. This was AGREED by the Council.</p> <p>Three applications had been received for tree works, Elmsleigh (21/00113/TCA) and Druids Garth (21/00140/TCA) on Bathampton Lane and a further application for Woodcote (21/00112/TCA). The Planning group recommended a 'No Objection' response to the three applications. This was AGREED by the Council.</p> <p><u>Highways</u></p> <p>Cllr Purpuri reported that Western Power had been digging random pocket holes across the Bathampton High Street, looking for a power fault. Following a discussion, Cllr Purpuri AGREED to contact Ward Councillor Kevin Guy, highlighting that Western Power had finished the works on the High Street but they had not left it in an immaculate condition which they said they would do, in previous correspondence.</p> <p>Cllr Beard noted that the large pothole on Dark Lane had been repaired. Cllr Purpuri highlighted that he would contact Cllr Kevin Guy, noting that whilst Highway's England (HE) had trimmed back the overgrown hedges, the leaf mounds on the pavements still remained.</p> | <p><b>LK / Clerk</b></p> <p><b>TP</b></p> <p><b>TP</b></p> |

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|  | <p>Speeding on the A36 was discussed. Cllr Purpuri reported that the resident who had originally reported speeding traffic across the A36 to the Parish Council was going to find out if other A36 residents were interested in putting up the 30mph speed boards on posts on their properties.</p> <p>It was noted by Cllr Purpuri that he had received information from the person who had previously ran the Speed Watch initiative within Bathampton. It was AGREED to include a write up within the newsletter to help find someone to co-ordinate the initiative and to find if there were any volunteers to use the speed guns.</p> <p>Cllr Beard referred to data received on N02 emissions within Bathampton and reported that he had sent the data to his colleague at the centre for air quality research at the University West of England to help interpret it. Cllr Beard additionally noted that he had photographed the monitors on the High Street lampposts to get confirmation that they are the correct monitors being used for the type of emissions and he AGREED to update the Council once feedback had been received. It was further noted that residents of the High Street were looking to undertake their own traffic counts during peak times, in particular van traffic.</p> <p>Cllr King reported that a resident of the High Street had copied her into correspondence received from Fixmystreet, confirming that the potholes on Mill Lane had now been filled. It was noted however that the rubbish on the embankment up to the railway line on the George side of Mill lane remained. It was AGREED to put a mention within the next newsletter to encourage the community to individually litter pick on their daily walks in areas where it was safe to do so.</p> <p><b><u>Footpaths</u></b></p> <p>Cllr Mayo noted that a couple of trees that had fallen in Bathampton Down which had been reported. A discussion was had regarding who would manage the footpath working party following Cllr Mayo’s departure from the Council. Cllr Mayo AGREED to find out if anyone from the footpath working party was interested in taking on the work which would primarily be during the springtime with work on the Triangular Field pathway. A suggestion of asking the Cotswold wardens was raised, with the possibility of a donation from the Parish Council in lieu of them carrying out the work.</p> <p><b><u>Leisure &amp; Amenities</u></b></p> <p>Cllr Helps reported that along with Cllr Purpuri and Cllr Ardrey, they had viewed the long hanging trees around the playground and collectively decided that they were safe with some minor trimming work being required. Cllr Helps further noted that some of the larger horizontal branches were getting tangled together and noted that she would contact the Cotswold Wardens to get their advice on this.</p> <p>Regarding fencing for the allotments, the Clerk AGREED to contact BANES and other local Parish Councils to find out if they had any recommended fencers who specialise in chain link fencing.</p> <p><b><u>Policy &amp; Finance</u></b></p> <p>The council AGREED to follow up with the Spar regarding early morning deliveries. It was AGREED that a mention would go into the newsletter highlighting that the Parish Council had raised this issue with the Spar, but no response had been received.</p> | <p>TP</p> <p>DB</p> <p>JH / MB</p> <p>DM</p> <p>JH</p> <p>Clerk</p> <p>MB</p> |
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|                        | <p>The mess created from rubbish within and around the Canal &amp; River Trust bin compound and the on-going issue with fly tipping was discussed. It was AGREED to include a mention within the newsletter asking residents to take pictures and note timings and send details to the Clerk should they witness fly tipping within that area. The Chair noted that the CRT are looking to employ two Rangers to help monitor the section of the canal and liaise directly with the Parish Council. Signage for the compound was also being looked at.</p> <p>The Chair referenced a document on 5G which had been circulated prior to the meeting. It was suggested that it would be useful for the Council to have a shared view on this, particularly in view that an application was pending for a Mast near Charlcombe Lane and it may once again raise concerns regarding the Mast on Bathampton Down.</p> <p><b><u>BPC's Digital Presence</u></b></p> <p>Cllr Purpuri noted that social media activity over the last month was as usual and had nothing further to report.</p>  | <p><b>JH / MB</b></p>  |
| <p><b>2020/018</b></p> | <p><b>Open Forum</b></p>   |  |
|                        | <p>It was noted that the owner of the island at Warleigh Weir would be attending the February Parish Council meeting to share information on their plans and to answer any questions. Whilst supportive of the steps to achieve clean water status, the Council collectively agreed the importance of finding out what can be done to alleviate the issue of roadside parking and to prevent rubbish and waste being left behind.</p> <p>The Chair reported back on the discussions between Bob Ford, Cotswold Warden and The American Museum to make better use of Bathampton woods. It was suggested that whilst the American museum have little interest in making the paths permissive rights of way, a discussion within the February meeting would be useful to consider whether the Parish Council could apply for them to be a definitive pathway. It was additionally AGREED to include details within the next newsletter to find out if the community have experience of walking Bathampton woods over the years.</p> <p>Following a discussion on the definitive paths, Cllr Mayo AGREED to send wording over to Cllr Purpuri which could be used for a social media post, encouraging people to complete the forms. Cllr Mayo AGREED to add the forms to the Bathampton Parish Council website.</p> <p>It was AGREED to invite David Marsh back to a forthcoming meeting to update on his most recent analysis of Bathampton traffic data. Cllr Beard AGREED to contact David Marsh to arrange.</p> <p>It was AGREED by the Council to use Jitsi again to host the February Parish Council meeting with the option to revert to Zoom for the March meeting if sound quality issues are experienced.</p> | <p><b>DM</b></p> <p><b>DM / TP</b></p> <p><b>DM</b></p> <p><b>DB</b></p> <p><b>Clerk</b></p> |
| <p><b>2020/019</b></p> | <p><b>Date of next meeting. Thursday 18<sup>th</sup> February 2021, 7:30pm.</b></p>  |  |
|                        | <p>There being no further business the meeting closed at 21.45 pm</p>  |  |

**Signed:** .....

**Chair**

**Date: 18<sup>th</sup> February 2021**