

Minutes of the Meeting held on 18th February 2021

Virtual meeting

Present: Cllrs M. Brennan (MB) (Chair), L. King (LK), J. Helps (JH), D. Mayo (DM), D. Beard (DB), G. Ardrey (GA), A. Purpuri (AP), P. Marsh (PM) and Clerk L. Daly.

Five members of the public in attendance, including Anna Beria, the Chair of Claverton Parish Council.

		Actions
		Actions struck through are complete
2021/020	Welcome: The Chair welcomed everyone to the meeting.	
2021/021	Apologies: K. Lutteroth.	
2021/022	Declarations of interest	
	Cllr Purpuri noted a declaration of interest regarding the planning application for 3 Downside Close.	
2021/023	Minutes of the previous meeting	
	The Minutes of the meeting held on the 21 st January had been circulated. The Minutes were AGREED and APPROVED. Due to the meeting being conducted virtually, the Chair would sign the Minutes when feasibly possible to do so.	MB
2021/024	Review of actions carried forward from previous meetings	
	<p>The actions carried forward were reviewed.</p> <p>The Chair noted that the Financial Regulations need to be reviewed for discussion during the March meeting. The Clerk AGREED to find out if there was a more up to date NALC template available to help determine whether any changes are required.</p> <p>Cllr Purpuri suggested that a Parish Instagram account would not be worthwhile as it was unlikely that pictures would be posted on a frequent basis. It was AGREED to remove this item. Cllr Purpuri agreed to promote the 2021 Census on social media during February.</p> <p>The action to contact Cllr Kevin Guy regarding the placement of monitors to monitor NO2 emissions was referred to and Cllr Purpuri noted that he would raise this matter with Cllr Sarah Warren when they meet next week.</p> <p>Finally, Cllr Purpuri reported that following a review of the surface works carried out by Western Power, Cllr Purpuri and Cllr Beard were happy with the quality of the High Street repairs and this action could now be removed.</p>	<p>Clerk</p> <p>TP</p>
2021/025	Finance	
	a) <u>Financial Report for January 2021</u>	
	This had been circulated previously.	
	<u>Table 1</u>	
	The clerk referred to her report and noted a cash movement of -£1,641.97 for the month. It was highlighted by the clerk that the transactions for the month included 6 months of Handyman expenses, the quarter 3 HMRC payment and additional salary payments due to the inclusion of back dated pay as guided	

	by the NALC 2020/21 National salary award. It was reported that £148.85 had been received from allotment rents. The Clerk additionally reported that she had emailed HAGS on the 8 th February to obtain the invoice for the play-ground repairs carried out during December 2020 and had sent a follow up reminder email on the day of the meeting.	
	<u>Table 2</u>	
	Transactions from the 1 st January up to the 31 st January were noted.	
	<u>Table 3</u>	
	The Clerk reported that the Minuteman Press invoice payment had been authorised by the Chair and paid following the printing of the Newsletters in early February. It was further noted that Cllr Mayo’s expenses had increased to £12.00 due to receipt of an additional web hosting invoice (previously approved at £9.60). The items listed within the Financial Report were APPROVED for payment.	
	The report was APPROVED by the Council and would be signed by the Chair when feasibly possible to do so.	MB
	b) <u>Clerk’s Report</u>	
	<p>The Clerk’s Report covering everything from the previous meeting (21st January 2021) had been circulated prior to the meeting.</p> <p>As detailed within the Clerks report, the Clerk highlighted that a discussion had been had with the Chair prior to the meeting regarding the councils internal Audit. The Clerk had circulated the CV and a quote from Bridget.C.Bowen an experienced auditor of both councils and commercial companies prior to the meeting. A brief discussion took place, and it was AGREED that the additional cost of the audit would enable the council to obtain constructive and objective feedback. It was AGREED to appoint Bridget.C.Bowen as Bathampton Parish Council’s Internal auditor, subject to timings.</p> <p>It was further AGREED that should the dates provided by Bridget.C.Bowen not allow sufficient time to approve and submit the accounts to the external auditor, the clerk would try and schedule an earlier date with Bridget for next year.</p> <p>The Clerk reported that the grant application and supporting documents had been submitted to the Ibstock Enovert Trust on the 5th February.</p> <p>The Clerk referred to her proposal for applying to the National lottery, asking the Council to consider applying to the ‘Reaching Communities England’ grant and outlined a plan of action for this. The Council were happy with the proposal and the Clerk AGREED to commence the application process.</p> <p>The Clerk additionally noted that further to her report and to help raise funds from within the Community, she would look at using ‘GoFundMe’ in place of ‘Just Giving’ due to their being no platform fee. The Clerk AGREED to set this up as soon as possible.</p> <p>The Clerk updated the Council on the Aerial Runway equipment noting that two BANES inspectors had re-visited and inspected the equipment on the 10th February. Additionally, the Clerk reported that she had emailed Jane Robson from BANES on the 10th February to request BANES’s findings and conclusions on the Aerial Runway equipment and to question whether the BANES</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>inspections could be relied upon following the decommissioning of the equipment just 4 weeks after an inspection deemed the equipment safe to use. The Clerk informed the Council that a copy of the email had been sent to Cllr Paul Crossley and Ward Cllrs Kevin Guy and Sarah Warren. Following a discussion, the Clerk was asked to email BANES, highlighting that it would have been useful to have known about their visit beforehand and to have had the opportunity to speak with them on site.</p> <p>The Clerk referred to an email that had been received from a Bathampton resident in response to information included within the Parish Council newsletter about the decommissioning of the Aerial Runway. It was noted by the Clerk that a member of the community who wished to remain anonymous had kindly offered a financial donation to help get the equipment fixed. It was AGREED that the Clerk would reply and thank the Bathampton resident for their kind offer, noting that the Aerial Runway is currently under investigation, but a funding page would be set up shortly to raise money for the Playground Project should they wish to donate.</p> <p>The repair to the playground’s self-closing gate was discussed and information on alternative gates was presented to the council by the Clerk. It was AGREED that the Clerk and Cllr Purpuri would discuss these options after the meeting and bring a proposal back to the March meeting for consideration of the Council.</p> <p>Cllr Purpuri AGREED to look at the ‘Footpath Guide’ on the website to see if the PDF could be rotated and fixed into position for ease of reading.</p> <p>The Clerk noted the emails of thanks received from St Nicholas Church, Friends of Bathampton Meadows Riverside, and the Bathampton Pre-School Playgroup, following the Clerk notifying them of the grants awarded by Bathampton Parish Council to them for 2021/22.</p> <p>The Clerk referred to an email received from Ward Cllr Kevin Guy asking for the Parish Council’s collective views on the Canal & River Trust (CRT) Compound bin. It was AGREED by the Parish Council that they have no remit regarding the bins and the only action that could be taken was to continue conversations with the CRT and to apply pressure for action to be taken as and when issues arise.</p> <p>Correspondence from the website, letters and phone calls from Bathampton Residents were noted. It was AGREED that the promotion of the vegetable box subscription initiative being set up by Hamish from Middle Ground Growers would be better suited to the Bathampton Community Facebook group. The clerk AGREED to email him back, additionally noting that his business had been promoted in a recent newsletter and the Parish Council could look to promote within the next one.</p> <p>The National Association of Local Councils (NALC) lobby Day email circulated on the 24th January was discussed. It was AGREED that the Clerk would write a letter to Jacob Rees-Mogg and Luke Hall (MP). in support of having the option to hold remote meetings, post 6th May.</p>	<p style="text-align: right;">Clerk</p> <p style="text-align: right;">Clerk</p> <p style="text-align: right;">Clerk/TP</p> <p style="text-align: right;">TP</p> <p style="text-align: right;">Clerk</p> <p style="text-align: right;">Clerk</p>
<p>2021/026</p>	<p>Designated bathing water status at Warleigh Weir</p>	
	<p>Mr Palmer, owner of Warleigh Weir was welcomed to the meeting by the Chair. The Chair referred to a video link that had been circulated ahead of the meeting detailing Mr Palmers plans for the site. Mr Palmer noted that his aim is to obtain recognised ‘designated bathing water status’ at Warleigh Weir to</p>	

	<p>make the river cleaner. He was looking to get Parish Councils on board to help support his initiative and application with the Department for environment, food and rural affairs (DEFRA).</p> <p>Mr Palmer answered questions of concern raised by Cllrs regarding dangerous and illegal parking on the A36, water safety for those using the river, the issue of littering and the need for toilet facilities on site to avert hygiene issues. After this item Mr Palmer left the meeting.</p> <p>The Chair invited members of the public to speak on this proposal. Anna Beria, the Chair of Claverton Parish Council noted that Mr Palmer would not be able to obtain the required toilet facilities as the council do not own the land on which they would need to be placed and the landowners would not approve for a septic tank to be built. Cllr Beria further noted that the initiative and associated advertising would attract more people to the site, contributing to further issues of parking congestion on the A36 and surrounding area, including the blocking of Ferry Lane which had previously restricted access to emergency services visiting Warleigh Weir. Cllr Beria additionally highlighted that the only pollutant that would be detected and controlled under the bathing water status is E-coli and other pollutants present would go undetected. Cllr Beria concluded that Claverton Parish Council would not support Mr Palmers initiative for Designated Bathing Water Status.</p> <p>Following a detailed discussion on the matter, Bathampton Parish Council decided that whilst the initiative to obtain cleaner water was commendable, the Council could not presently and positively support the initiative due to the current concerns raised over the toilet facilities, parking and the safety on the roads, issues with the bins and water safety for those visiting. It was AGREED that Bathampton Parish Council would take no further action on the matter.</p>	
<p>2021/027</p>	<p>Bathampton Traffic statistics analysis.</p>	
	<p>The Chair welcomed David Marsh to the meeting. The Chair referred to the presentation on the analysis of 2017 number plate reader data received from David Marsh and circulated by the Clerk ahead of the meeting. David Marsh reported that the positioning of the ANPR readers to track traffic flow in and out of Bath, enabled the tracking of some through traffic that was travelling along the A36 and leaving on the A46. This helped to make some estimates on how longer-distance journeys (transits) use Bathampton High Street and the Toll Bridge.</p> <p>It was noted that about 60% of the transit traffic travelling between the A36 and A46 use the High Street, possibly using the Tollbridge to avoid the congestion on London road, making up about 30% of the traffic on the High Street.</p> <p>It was hoped that the cameras installed to monitor traffic flow prior to and after the implementation of the Clean Air Zone (CAZ) would provide improved data for analysis. David Marsh additionally highlighted that one of the CAZ cameras at the top of Bathampton Lane was being obstructed by a tree and it was AGREED that this should be raised with BANES to get the tree cut back.</p> <p>The Chair thanked David Marsh for taking the time to put the analysis together and explaining his findings to the Council.</p>	<p>TP</p>
<p>2021/028</p>	<p>Cleveland Bridge Closure</p>	

	<p>The Chair reported that along with Cllr Purpuri and Cllr Marsh they had attended a meeting with BANES Councillors and Officers on the forthcoming Cleveland Bridge closure. The Chair noted that BANES had informed them of their plans regarding the management of traffic following the closure and concerns relating to increased flow of traffic through Bathampton was raised by Bathampton Parish Council, particularly around the Mill Lane crossing from the George Inn to the Church, which is part of the safer routes to school route and increased traffic around the Down lane and Bathampton Lane junctions onto the A36.</p> <p>The Chair further highlighted that Fiona Powell would be invited to the next meeting to represent concerns on behalf of the School. Correspondence had also been exchanged asking BANES to consider paying more to have a lollipop person at the school during the time of the bridge's closure.</p> <p>On a separate discussion point, Cllr King noted that she had attended a webinar with Cllr Marsh on the Transport Delivery Action Plan. Cllr King highlighted to the council that it was worth councillors inputting their views on this before the consultation closes on the 1st March.</p> <p>Cllr King additionally noted that the West of England Combined Authority (WECA) are looking at a mass transit system and that the park and ride East of Bath is not part of the plan and the A36 / A46 link would not be promoted, whereas the A350 would be.</p> <p>Cllr Marsh reported that he had raised the issue of having a regular bus service during the webinar which had been noted. The Chair additionally reported that she had also raised the issue of the bus service with Neil Butters from BANES after the Cleveland Bridge meeting.</p>	
<p>2021/029</p>	<p>Annual Parish Assembly</p>	
	<p>The setting of the date for the Annual Parish Assembly was briefly discussed. Due to a lack of guidance on whether the meeting should take place and whether it can be held remotely due to Covid-19, it was AGREED to delay the decision until a later meeting. The Chair highlighted that if the meeting takes place in person it would likely be during the May half term when the Village Hall has availability. It was further AGREED that the Annual meeting of the Parish Council scheduled for the 20th May would remain on this date and reviewed once guidance on the holding of remote meetings is made available.</p>	
<p>2021/030</p>	<p>Ongoing Items</p>	
	<p><u>Avon Wildlife, the Meadows, Cycle Track & Weir</u></p> <p>An email was received from Terry Wagstaff from the Bathampton Meadows Alliance and circulated by Cllr King containing the BANES press release and published report authorising the transfer of the Meadows landholding to the National Trust. The Chair congratulated everyone involved.</p> <p>Cllr King highlighted that Bathampton Parish Council need to ensure that they are involved in the consultations along with Peter Fear from the Friends of Bathampton Meadows Riverside and suggested that Bathampton Parish Council should promote the transfer on social media. Cllr King AGREED to circulate copy for this.</p> <p>Cllr King additionally reported that she had reviewed the full report circulated for the transfer and highlighted that the map to show the land being acquired</p>	<p>LK</p>

	<p>by the National Trust also included land owned by New Leaf Farm which had been marked as being a potential acquisition for the National Trust.</p>	
	<p><u>Drainage on the A36</u> Cllr Beard reported that BANES had been carrying out essential works and cleaning gullies to help alleviate the flooding issues on the A36 caused by water run-off from Bathampton Down. The emergence of a new Spring along the lane past the Wessex water pumping station on the Bathampton side was also noted.</p> <p>Cllr Beard highlighted that he had spoken to Simon Morrisey, Chief Drainage Engineer for BANES who was going to carry out a site visit to get a clearer picture on what was causing the run-off from by the pumping station. Cllr Beard additionally noted that he would follow this up with Simon after his visit and report back.</p> <p>The Chair noted that due to the Cleveland Bridge closure the scheduled drainage works on Bathampton Lane was unlikely to happen.</p>	<p>DB</p>
	<p><u>Climate Emergency</u> Cllr Helps reported that she had attended a couple of webinars on Climate Emergency with one being the BANES partial update to the Local Plan. This would enable BANES to have more control in addressing the climate emergency, prioritising zero carbon construction on new builds, to look at renewable energy through Solar power and wind power and electric vehicle charging. Cllr Helps additionally noted that a map was being set up to look at areas of Bath & North East Somerset suitable for the placement of wind turbines.</p>	
2020/031	Group Reports	
	<p><u>Planning & Conservation</u> The Chair invited the member of public to speak who had submitted the application (21/00356/FUL) for The Abbey Rectory, Redwood House. The member of public gave an overview on their application and noted that whilst the property is let out from time to time, its primary function was for the use of their family.</p> <p>Cllr King reported that she had visited the site by invite of the applicant's neighbour. Cllr King went on to report the planning groups concerns regarding the application. It was noted that it is shown as being a retrospective application, but it should have required planning permission. Supporting documents note an extension to an ancillary building but having changed from a garage to a separate dwelling, it should have been an application for 'Change of Use'. The application documents were also noted as being of poor standard and inaccurate and it was thought that the North-West side of the decking is higher than the permitted level and is overlooking the neighbour's garden and bedroom windows.</p> <p>The Planning Group's recommendation for the planning application was to 'Object' on the grounds highlighted. On consideration of this information the response to object was AGREED by the Council.</p> <p>Cllr King also suggested that it would be useful for the planning group to arrange a meeting with BANES Planning to help them understand BANES</p>	

	<p>policy regarding applications thought to be for Air B&B use and what to look out for on future applications.</p> <p>The Planning Groups recommendation for the application for 3 Downside Close (21/00269/FUL) was a 'No Objection' response as a site visit was not possible to ensure the extension does not over-look the neighbours at number 4. This response was AGREED by the Council.</p> <p>The planning group had 'No Objection' in principle for the application for Tasburgh House (21/00244/FUL) but wished to raise concerns regarding the access via a steep drive which exits onto a busy road and the potential light pollution across the valley, particularly in view of Climate Emergency and the impact on wildlife.</p> <p>Cllr King said she would work with Cllr Ardrey and Stephen Dalley-Smith and put together a list of suggested responses to planning applications in consideration of the Climate and Ecology Emergencies, for discussion and agreement by the Council.</p> <p>The applications for 107 Holcombe Close (21/00559/FUL) and the Old Rectory (21/00383/TCA) had responses of 'No Objection' suggested by the Planning Group. These were both AGREED by the Council.</p> <p>Finally, Cllr King referred to the application for the demolition and removal from site of an aluminium greenhouse and two sheds from the Bath University Field Station on Mill Lane (21/00600/DEM). The planning group proposed a 'No Objection' response, AGREED by the Council and Cllr King noted that she would write to Bath University to find out what their plans for the site are in view of the associated costs to get the structures removed.</p> <p>It was noted by Cllr King that along Meadow Lane, a wall by an old tree had fallen (or been removed) and had been rebuilt using wooden fencing panels. The Planning group noted that it looked out of place and due to it being in a conservation area, the panels should be taken down and the wall should be rebuilt properly. The Council AGREED for the planning group to raise this with the owners.</p> <p>The small holding on the canal was raised by Cllr King. The Chair noted that she had spoken with the CRT regarding hedging to provide improved separation between the small holding and the canal footpath to make the area look less untidy, which the landowners were also in favour of. After a brief discussion it was AGREED that the Chair and Cllr King would have a discussion with the landowner following the meeting.</p> <p>The Chair AGREED to forward her CRT contact details to Cllr King for her to contact them regarding developments such as the small holding on the canal and to see whether the CRT could liaise with the Parish Council when future land is sold off.</p> <p>Cllr King referred to the Local Plan update which had been reviewed by Stephen Dalley-Smith. Items of relevance were noted relating to Wind Power, Small Park and Ride hub sites and housing developments in the green belt. Suggestions of reply were discussed, and the council AGREED that they were happy to be guided by the planning Group on these matters.</p> <p>Cllr King noted that concerns had been raised regarding works at Yew Tree Barn. A newly built wall had been investigated and deemed to be acceptable</p>	<p>LK/GA</p> <p>LK/GA</p> <p>MB/LK</p> <p>MB</p>
--	---	--

	<p>within the conservation area and it was reported that no further action was being taken.</p> <p><u>Highways</u></p> <p>A brief discussion was had, and it was concluded there were no additional issues, other than those presented by Cllr Purpuri which the Council wished to raise when he meets with the Ward Councillors.</p> <p>Cllr Purpuri reported that Cllr Marsh had volunteered to co-ordinate the Speed watch initiative but presently no one else had volunteered. Cllr Purpuri AGREED to repost on social media to encourage volunteers to come forward.</p> <p><u>Footpaths</u></p> <p>Cllr Mayo noted that the definitive paths orders had been placed on the website and responses from the community had been received. After a brief discussion it was AGREED that the digital copies would be stored on the Clerks Google email account which Cllr Mayo would have permission to access. The Clerk AGREED to scan all hard copies received to store electronically. Cllr MAYO further AGREED to set up a spreadsheet, tracking the number of applications received for each path and would liaise on this with the Clerk.</p> <p>Cllr Mayo further noted the need to get some additional forms and new maps printed which he AGREED to arrange with the Clerk.</p> <p><u>Leisure & Amenities</u></p> <p>Cllr Helps reported that she had received one quote for new higher fencing to help keep the deer out of the allotments and she was currently awaiting a further quote. There was nothing additional to report.</p> <p><u>Policy & Finance</u></p> <p>There was nothing further to report.</p> <p><u>BPC's Digital Presence</u></p> <p>There was nothing further to report.</p>	<p style="text-align: right;">TP</p> <p style="text-align: right;">Clerk/DM</p> <p style="text-align: right;">DM/Clerk</p>
<p>2020/032</p>	<p>Open Forum</p>	
	<p>The Council AGREED that they were happy to continue using Jitsi to host the Parish Council meetings.</p>	
<p>2020/033</p>	<p>Date of next meeting. Thursday 18th March 2021, 7:30pm.</p>	
	<p>There being no further business the meeting closed at 21.57 pm</p>	

Signed:

Chair

Date: