

<b>Minutes of the Meeting held on 22<sup>nd</sup> April 2021</b>		
<b>Virtual meeting</b>		
<b>(Meeting rescheduled from the 15<sup>th</sup> April due to a period of mourning for His Royal Highness the Duke of Edinburgh)</b>		
<p><b>Present:</b> Cllrs M. Brennan (MB) (Chair), L. King (LK), J. Helps (JH), D. Beard (DB), G. Ardrey (GA), A. Purpuri (AP), P. Marsh (PM) and Clerk L. Daly.</p> <p>Four members of the public in attendance.</p>		
		<b>Actions</b> Actions struck through are complete
<b>2021/049</b>	<b>Welcome:</b> The Chair welcomed everyone to the meeting.	
<b>2021/050</b>	<b>Apologies:</b> None	
<b>2021/051</b>	<b>Declarations of interest</b>	
	Cllr Brennan noted a declaration of interest regarding planning application 21/01163/FUL, Parcel 3875 Warminster Road. Whilst she has no actual interest in the application she wanted to disclose that her home was adversely affected by the application	
<b>2021/052</b>	<b>Minutes of the previous meeting</b>	
	The Minutes of the meeting held on the 18 <sup>th</sup> March had been circulated. The Minutes were AGREED and APPROVED. Due to the meeting being conducted virtually the Chair would sign the Minutes when feasibly possible to do so.	<b>MB</b>
<b>2021/053</b>	<b>Review of actions carried forward from previous meetings</b>	
	<p>The actions carried forward were reviewed.</p> <p>Cllr Brennan noted that email correspondence had been exchanged with the landowners of the small holding on the Canal. It was thought that they were considering new hedging to provide some separation between their small holding and the canal pathway.</p> <p>Cllr Beard reported that a spreadsheet had been set up to track the number of user evidence forms received for each footpath that the Parish Council are in the process of claiming. It was additionally noted by Cllr Beard that any required maps and additional user evidence forms had been printed.</p> <p>It was noted by Cllr Beard that the BANES drain clearing policy was as previously thought whereby they will no longer react to blockages that are not on the regular planned maintenance schedule unless it is likely to cause a threat to life or property. Cllr Beard cited concern that in view of this policy change local flooding issues may no longer be addressed by BANES and this would be monitored.</p> <p>Cllr Helps noted that the Carbon Footprint tool data had been updated.</p>	
<b>2021/054</b>	<b>Public Participation regarding Planning application – 21/01163/FUL</b>	
	<p>Cllr Brennan highlighted that due to her declaration of interest regarding the application to be discussed, the Vice-chair would chair this section of the meeting.</p> <p>The Vice-Chair welcomed the members of public to the meeting. Two of the</p>	

	<p>attendees were the applicants for the application (21/01163/FUL), Parcel 3875 Warminster Road, being the change of land use from agricultural land to a dog walking paddock with fencing, parking, storage and shelter. Cllr King noted that the Parish Council had raised several concerns regarding the application and invited the two members of public to speak to talk over their application and proposed plans.</p> <p>The applicants highlighted what a secure dog walking paddock is, the benefits of this to the local area and addressed public concerns raised in response to the application. They highlighted that as farmers who own the land their intentions are for a need to diversify and make money from the land. They further noted that they would be happy to work with the community regarding traffic flow to the site and provide assurances that they have no intention to further develop the site in the future.</p> <p>A member of the public was invited to speak on the matter and expressed concern regarding the applications change of usage for the bridleway. They also had concerns regarding traffic flow to and from the site, pedestrian safety, and possible future residential development on the land.</p> <p>After an in-depth discussion Cllr King noted that whilst she is confident the applicants would do their best to mitigate the potential concerns raised and their intentions for diversification are well meaning the Parish Council were unable to support their application due to the associated concerns raised by the Parish Council and the wider Bathampton Community.</p> <p>Cllr King concluded that the application would be objected to by the Parish Council on the following grounds:- Concerns regarding the use of the bridleway by user's cars and the access onto the A36 which is already on a dangerous junction. The impact on the neighbours from the associated noise, hygiene, potential rubbish and loss of privacy. The Parish Council also had concerns that if approved it might set a precedent for future development. It was finally noted that the Parish Council do not believe that it is possible to effectively manage and respond to any issues remotely with CCTV being no substitute to having onsite presence. It was also deemed inappropriate to use CCTV in the Green Belt.</p> <p>The full Council AGREED with the suggested response to BANES.</p> <p>Cllr King thanked the applicants for their time, wished them all the best in the future and handed back the chairing of the meeting to Cllr Brennan.</p>	
<p><b>2021/055</b></p>	<p><b>Finance</b></p>	
	<p>a) <u>Financial Report for March 2021</u></p>	
	<p>This had been circulated previously.</p>	
	<p><u>Table 1</u></p>	
	<p>The clerk referred to her report and noted a cash movement of -£3,547.02 for the month and a total of -£1,439.83 cash movement for the financial year.</p> <p>The Chair highlighted that whilst the Parish Council ended the year on a deficit the intention was to use some of the surplus money on planned activities (£6,657 apportioned to Street Light replacement using unspent CIL money). The Clerk noted that playground maintenance and repair had</p>	

	exceeded budget due to the required repairs and in placing the order for the new playground gate.	
	<u>Table 2</u>	
	Transactions from the 1 <sup>st</sup> March up to the 31 <sup>st</sup> March were noted.	
	<u>Table 3</u>	
	The Clerk noted the items of expenditure requiring approval. The Clerk highlighted that the grants to local organisations had been approved as part of the 2021/22 budget and these would be paid at the end of April. The items listed within the Financial Report were APPROVED for payment.	
	The report was APPROVED by the Council and would be signed by the Chair when feasibly possible to do so.	<b>MB</b>
	b) <u>Clerk's Report</u>	
	<p>The Clerk's Report covering everything from the previous meeting (18<sup>th</sup> March 2021) had been circulated prior to the meeting.</p> <p>The report noted that Cllr Ardrey had reviewed and verified the accounts for the Internal quarterly review (January – March 2021).</p> <p>Following a brief discussion, it was AGREED that due to the village Street Lights having recently been converted to LED a Purchase Order for a structural inspection and clean would not be raised at this time. The Parish Council agreed to monitor the condition of the streetlights.</p> <p>Cllr Brennan AGREED to forward the Street Light Inventory to Cllr Purpuri.</p> <p>The Clerk referred to the call for evidence for remote meetings Survey. Following a discussion on the benefits and disadvantages of holding the Parish Council meetings remotely it was noted that the Parish Council would favour the option to be able to legally hold a meeting remotely in the future. The Council AGREED that the Clerk could use this discussion to complete the survey.</p> <p>The Clerk referred to the scheduled work to raise the overall height of the allotment fencing on the 27<sup>th</sup> April. It was noted that a letter had been sent to all residents of Holcombe Lane that collectively own the land that borders the allotments to inform them of the work and the need to access their land to carry out the work. A further letter had been sent out by the Clerk to address concerns from one resident regarding the boundary fruit trees. As no further correspondence had been received and there were no objections from the other residents it was AGREED to proceed with the work as planned.</p> <p>The Clerk reported that an additional donation of £250 had been received for the Playground Project and that she was currently working through the National Lottery funding application.</p> <p>Following a brief discussion, the council authorised the Clerk to spend up to £50 to enable her to get some A3 boards printed to help promote the Playground Project GoFundMe page. Cllr Beard additionally offered to print off some A4 flyers. The Clerk thanked Cllr Beard and she would forward the artwork to him after the meeting.</p> <p>The Council were happy with Cllr Purpuri's proposal of having a collection</p>	<p><b>MB</b></p> <p><b>Clerk</b></p> <p><b>Clerk/DB</b></p>

	<p>bucket on the Village Show stand at the coming years Village Show in return for someone manning their stand. Cllr Purpuri AGREED to follow this up.</p> <p>The Council AGREED that the Clerk could audio recording the Parish Council meetings. The Clerk highlighted that this was solely to assist in writing up the minutes and the recording would be deleted once they were approved.</p> <p>Cllr Beard reported that he had contacted Western Power Distribution, regarding the removal of their sign on the High Street which was causing a trip hazard.</p> <p>In response to correspondence received regarding the Great British Spring Clean Campaign the Chair noted that she would include a write up in the May newsletter to find out if anyone within the community is interested in leading a litter picking initiative.</p> <p>Following correspondence received from Royal Mail regarding the temporary closure of the Post Office it was noted that Cllr Brennan had emailed the Spar to find out if they are intending to get the Post Office reinstated. Cllr Brennan noted that no response from the Spar shop had been received. Cllr Beard AGREED to ask the Spar when he visits next, and he would update the Council.</p> <p>Cllr Purpuri noted a phone call received from a resident of Hantone Hill, regarding flooding from the hillside that was entering into her property. It was AGREED that due to it being the landowner's responsibility the Parish Council would take no further action on this matter.</p> <p>Correspondence from the website, letters and phone calls from Bathampton Residents were noted.</p>	<p><b>TP</b></p> <p><b>MB</b></p> <p><b>DB</b></p>
<b>2021/056</b>	<b>Inventory</b>	
	<p>The April 2021 Inventory was circulated to all Cllr's prior to the meeting. This was APPROVED as circulated.</p> <p>The possibility of donating the old laptop to a charity was suggested and Cllr Brennan offered to review the options.</p>	
<b>2021/057</b>	<b>Annual Residents Meeting / Annual Meeting of the Parish Council</b>	
	<p>It was noted that the Annual Meeting of the Parish Council would take place on the 6<sup>th</sup> May as AGREED previously by full Council via email. It was further AGREED that the Parish Council do not feel they are able to safely hold the Annual Residents Meeting in person and the technology capability is not available to manage a practical virtual meeting that would allow enough of the community to attend and thereby making it inclusive.</p> <p>It was additionally noted that Cllr Brennan would put a one-page report of the finances together for inclusion onto the Bathampton Parish Council website for the public to view . It was additionally suggested that the Parish Council could formally invite the community to speak with a councillor should they have any issues they wish to raise.</p>	<b>MB</b>
<b>2021/058</b>	<b>Parish Council Newsletter</b>	
	<p>The content for the May newsletter was discussed and AGREED and a deadline of the 30<sup>th</sup> April was given for the submission of write ups for</p>	<b>All</b>

	<p>inclusion.</p> <p>Regarding the Playground Project funding Cllr Purpuri AGREED to put a social media post together, updating on the funding received to date and to promote the GoFundMe page.</p> <p>Cllr Purpuri additionally noted that he would place the consultation document for the A36/Down Lane Junction onto the Bathampton Parish Council website allowing local residents to review and make comment on. It was AGREED to include the Clerks email address for responses.</p>	<p><b>TP</b></p> <p><b>TP</b></p>
<b>2021/059</b>	<b>Cleveland Bridge Closure</b>	
	<p>Cllr Purpuri reported that following a meeting with BANES regarding the Cleveland bridge closure a slight delay was reported. Full closure was now expected to be the first week of June.</p> <p>Cllr Purpuri further reported an additional change to the BANES Cleveland Bridge closure plan which was the addition of a third lighted crossing on the village's hump-back bridge to operate during school hours.</p>	
<b>2021/060</b>	<b>Financial Regulations</b>	
	<p>The Chair referred to the Parish Council's 2016 Financial Regulations document which had been circulated to all Councillors ahead of the meeting. This was accompanied by a list of proposed amendments to the policy, alongside the NALC Model Financial Regulations, July 2019 update. Subject to the proposed changes being made the Council APPROVED the amendments and the Clerk AGREED to re-format the document and circulate ahead of the Annual meeting of the Parish Council.</p>	<b>Clerk</b>
<b>2021/061</b>	<b>Ongoing Items</b>	
	<p><u>Avon Wildlife, the Meadows, Cycle Track &amp; Weir</u></p> <p>Cllr King reported that a meeting would be scheduled shortly to discuss where the River Rescue Cabinet should be located by the Weir. Cllr King suggested placing it where the life ring due to be removed is currently located. The Council AGREED with this suggestion.</p>	
	<p><u>Drainage on the A36</u></p> <p>Cllr Beard had nothing further to report. The update on the BANE'S Policy on drain clearing from a reactive approach to more planned approach was covered under item 2021/053.</p>	
	<p><u>Climate Emergency</u></p> <p>Cllr Helps suggested that following the correction of the data Cllr's should now review the Community Carbon Footprint Tool. Cllr Helps reported that the villages carbon footprint per household was as expected.</p> <p>It was noted that Cllr's should concentrate on the consumption data and not territorial data. Cllr Helps AGREED to recirculate the link to the tool.</p>	<b>JH</b>

<p><b>2020/062</b></p>	<p><b>Group Reports</b></p>	
	<p><b><u>Planning &amp; Conservation</u></b></p> <p>Cllr King referred to her planning report circulated prior to the meeting and updated on the applications decided upon and applications responded to following the March Parish Council meeting.</p> <p>Cllr King referred to two applications received for tree works being the Crown thin of a pine and Ash fell (21/01461/TCA) at St Georges Hill House and (21/01460/TCA) being the crown reduction of a Yew and re-shape at St Georges Garden House. The planning group proposed ‘No Objection’ responses to both applications but noting the preference for the Ash tree to be replaced with a new suitable tree. These responses were AGREED by the Council.</p> <p>Cllr King highlighted that following the circulation of the Agenda and the planning report three new planning applications had been received.</p> <p>The planning group referred to the application for number 18, The Chestertons (21/01529/FUL) being an application for a wooden home office. The planning group suggested that the response should note that the data provided on the application is wrong and misleading. A structure already appears to be in the front garden but with a different specification to the application. The planning group suggested that the Parish Council ‘Object’ on the grounds that it would be on land forward of the principal elevation.</p> <p>After a brief discussion, Cllr Ardrey and Cllr King AGREED to discuss in more detail following the meeting.</p> <p>The planning group discussed the planning application for 33 Warminster Road (21/01640/FUL) to place two front dormers to a loft room. It was thought by the planning group that a roof terrace was shown in the plans but not referred to in the application. The suggested response of the planning group was to ‘Object’ if a roof terrace is part of the plans due to it overlooking into the neighbour’s property or if a roof terrace isn’t part of the plans, to submit a ‘No Objection’ response.</p> <p>The Planning groups recommendation response for 42 Devonshire Road (21/01767/FUL) to include a large double garage at the rear of the property was considered acceptable and a ‘No Objection’ response was suggested.</p> <p>The Council AGREED to the recommendations of the planning group in response to the three applications.</p> <p>The application (21/01163/FUL) for the change of use from agricultural land to a dog walking paddock and facilities was discussed earlier in the meeting, (Minute 2021/054).</p> <p>It was finally noted that the application submitted for Tasburgh House had been withdrawn.</p> <p>Regarding the stone wall on Meadow Lane the Council AGREED to Cllr King contacting the landowner to discuss the proposals for its repair.</p> <p>Cllr King referred to the Oak tree with the Tree Preservation Order (TPO) on the footpath from Devonshire road leading onto Bathampton Lane. It was noted that it is viewed as being dangerous and needs to be dealt with as a</p>	<p>LK</p>

	<p>matter of urgency due to the risk of it falling on the footpath or road. Cllr Helps noted that she had previously tried to progress this forward following a discussion in last months meeting but had not managed to do so. Cllr Beard AGREED to meet Cllr King on site, take a picture and would raise this issue with Graham Stark from BANES.</p> <p>Finally, a development of 9 houses at the junction of London Road and the Bypass was highlighted by Cllr King. It was noted that whilst the Parish Council had not been consulted on the application the development was very visible from Bathampton and a response should be submitted to make sure there is no light pollution to spoil the darkness of the valley. A lack of information on the landscape and materials being used was also noted. The Council AGREED to submit a response as suggested.</p> <p><b><u>Highways</u></b></p> <p>It was AGREED to include a mention alongside the litter picking information within the newsletter regarding volunteers to help clean the leaf mould at the top of Devonshire Road.</p> <p>Following a discussion on the dropped Kerb at the top of Down Lane, it was AGREED that the Parish Council should define the problem and invite someone experienced in road design from BANES or HE to view and make suggestions on its improvement.</p> <p><b><u>Footpaths</u></b></p> <p>Cllr Beard reported that he had carried out an audit for all footpaths in the Parish. Cllr Beard highlighted that pictures of items that needed fixing with relevant details had been sent to BANES who acknowledged what they were and that they would be fixed.</p> <p>It was noted By Cllr Beard that there were some reported issues with 3 of the 6 footpaths that the Parish Council are looking to claim but he was working through the details.</p> <p>Finally, Cllr Beard reported that he was meeting with the grass cutters to see what work needs to be carried out.</p> <p><b><u>Leisure &amp; Amenities</u></b></p> <p>Cllr Helps reported that the tree inspection and report had been completed and previously circulated. Cllr Helps noted that some trees required attention and AGREED to progress this forward.</p> <p><b><u>Policy &amp; Finance</u></b></p> <p>There was nothing further to report.</p> <p><b><u>BPC's Digital Presence</u></b></p> <p>There was nothing further to report.</p>	<p><b>LK/DB</b></p> <p><b>LK/Clerk</b></p> <p><b>JH/MB</b></p> <p><b>TP</b></p> <p><b>DB</b></p> <p><b>JH</b></p>
<p><b>2020/063</b></p>	<p><b>Open Forum</b></p>	
	<p>There was nothing further to report.</p>	

2020/064	Date of next meeting. Thursday 6 <sup>th</sup> May (Annual Meeting of the Parish Council and 20 <sup>th</sup> May 2021, 7:30pm (Ordinary Parish Council meeting).	
	There being no further business the meeting closed at 21.50 pm	

**Signed:** .....

**Chair:**

**Date:**