

Minutes of the Annual Meeting of the Parish Council held on 6th May 2021

Virtual meeting

Present: Cllrs M. Brennan (MB) (Chair), L. King (LK), J. Helps (JH), D. Beard (DB), G. Ardrey (GA), A. Purpuri (AP), P. Marsh (PM) and Clerk L. Daly.

No members of the public in attendance.

		Actions																		
		Actions struck through are complete																		
2021/065	Welcome: The Chair welcomed everyone to the meeting.																			
2021/066	Apologies: None																			
2021/067	Declarations of interest																			
	None																			
2021/068	Minutes of the previous meeting																			
	The Minutes of the meeting held on the 22nd April had been circulated. The Minutes were AGREED and APPROVED. Due to the meeting being conducted virtually, the Chair would sign the Minutes when feasibly possible to do so.	MB																		
2021/069	Election of Chair for 2021/22																			
	Cllr Brennan asked for any nominations for the post of Chair for the coming year. Cllr King nominated Cllr Brennan. There were no other nominations and Cllr Brennan was re-elected with a unanimous vote by the Council.																			
2021/070	Election of Vice-Chair for 2021/22																			
	The Chair proposed Cllr King to be re-elected for the post of Vice-Chair for the coming year. There were no other nominations received and the vote for Cllr King was unanimous.																			
2021/071	Formation of Working Groups																			
	It was agreed that the Working Group leads would remain as follows: <table border="1" style="margin-left: auto; margin-right: auto;"> <tbody> <tr> <td>A</td> <td>Digital Presence</td> <td>Cllr Purpuri</td> </tr> <tr> <td>B</td> <td>Footpaths</td> <td>Cllr Beard</td> </tr> <tr> <td>C</td> <td>Highways & Canals</td> <td>Cllrs Purpuri and Marsh</td> </tr> <tr> <td>D</td> <td>Leisure and amenities</td> <td>Cllr Helps</td> </tr> <tr> <td>E</td> <td>Planning</td> <td>Cllrs King and Ardrey</td> </tr> <tr> <td>F</td> <td>Policy & Finance</td> <td>Cllr Brennan</td> </tr> </tbody> </table>	A	Digital Presence	Cllr Purpuri	B	Footpaths	Cllr Beard	C	Highways & Canals	Cllrs Purpuri and Marsh	D	Leisure and amenities	Cllr Helps	E	Planning	Cllrs King and Ardrey	F	Policy & Finance	Cllr Brennan	
A	Digital Presence	Cllr Purpuri																		
B	Footpaths	Cllr Beard																		
C	Highways & Canals	Cllrs Purpuri and Marsh																		
D	Leisure and amenities	Cllr Helps																		
E	Planning	Cllrs King and Ardrey																		
F	Policy & Finance	Cllr Brennan																		
2021/072	Policies																			
	The Chair noted all of the Council's Policies except the Code of Conduct had been reviewed and agreed within the last year. The National Association of Local Council's (NALC) model Code of Conduct had not yet been received following their recent consultation. It was agreed the Code of Conduct would																			

	<p>be reviewed once NALC published the new template. No additional changes to the policies were proposed by the Council.</p> <p>The Clerk was asked to bring the Risk Assessment and Management Statement back to the council for review during the March 2022 meeting.</p>	
2021/073	Inventory	
	The Inventory was agreed in the Parish Council meeting held on the 15 th April. No additional changes were proposed.	
2021/074	Banking Arrangements	
	The Council AGREED to the current banking arrangements with Cllr Brennan, Cllr King and Cllr Ardrey remaining as authorised signatories on the accounts. No changes to the arrangements were proposed.	
2021/075	Insurance Cover	
	The invoice and Policy details had been circulated by the Clerk ahead of the meeting. The Council APPROVED the payment of the Insurance premium for the coming year.	
2021/076	Meeting Dates	
	It was AGREED that the Bathampton Parish Council meeting dates would continue to be held on the third Thursday of the month except August, including the December meeting this year which would be held on 16th December.	
2021/077	Delegation of decisions to the Clerk	
	In view of Covid-19, a decision was made by the Council, not to immediately return to face-to-face meetings for May and June. Due to virtual meetings no longer being lawful to make decisions, post 7 th May 2021 it was AGREED to an emergency scheme of delegation to the Clerk to make decisions on behalf of the Council, should it be needed and until the return to a normal Parish Council meeting during July.	
2021/078	Date of next meeting. Thursday 15 July 2021, 7:30pm.	
	There being no further business the meeting closed at 19.43 pm	

Signed:

Chair

Date: