

Minutes of the Meeting held on 21st October 2021

Present: Cllrs M. Brennan (MB) (Chair), L. King (LK), D. Beard (DB), G. Ardrey (GA), A. Purpuri (AP), J.Helps (JH) and Clerk L. Daly.

		Actions
		Actions struck through are complete
2021/102	Welcome: The Chair welcomed everyone to the meeting.	
2021/103	Apologies: None	
2021/104	Declarations of interest	
	There were none.	
2021/105	Minutes of the previous meeting	
	The Minutes of the meeting held on the 16 th September 2021 had been circulated. The Minutes were AGREED and APPROVED and Signed by the Chair.	
2021/106	Review of actions carried forward from previous meetings	
	The actions carried forward were reviewed. Cllr Helps noted that she would create a separate 'What's On Page' for inclusion online and on the Parish / Village Hall Noticeboard. The remaining items were being progressed or would be covered during the meeting.	
2021/107	Finance	
	a) <u>Financial Report for September 2021</u>	
	This had been circulated previously.	
	<u>Table 1</u>	
	The clerk referred to her report and noted a cash movement of -£5,538.62 during September. It was highlighted by the clerk that a number of transactions had occurred during September including the payment of the Aerial Runway repair at £4,285.92 (including VAT). The Clerk further noted that the £50 included under 'other' for income was the Village Show's contribution towards the Parish Newsletter. This income would be reassigned and included as a negative cost against the newsletter charges to more accurately reflect the newsletter costs incurred during the Financial Year.	Clerk
	<u>Table 2</u>	
	Transactions from the 1 st September up to the 30 th September were noted.	
	<u>Table 3</u>	
	The Clerk referred to the items of expenditure requiring approval. The Council approved the items listed within the Financial Report for payment totalling £114-08. It was highlighted that the HMRC payment of £240.60 had been	

	<p>approved during September’s meeting but the payment would be incurred during October.</p> <p>Schedule of Payments for Approval</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Details</th> <th>Net</th> <th>VAT</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>21.10.2021</td> <td>Village Hall Committee</td> <td>Village Hall Hire</td> <td>£69.30</td> <td>£0</td> <td>£69.30</td> </tr> <tr> <td>21.10.2021</td> <td>EDF</td> <td>Energy (01.07.21 - 30.09.21)</td> <td>£42.65</td> <td>£2.13</td> <td>£44.78</td> </tr> <tr> <td></td> <td></td> <td>Sub Total</td> <td></td> <td></td> <td>£114.08</td> </tr> </tbody> </table>	Date	Payee	Details	Net	VAT	Gross	21.10.2021	Village Hall Committee	Village Hall Hire	£69.30	£0	£69.30	21.10.2021	EDF	Energy (01.07.21 - 30.09.21)	£42.65	£2.13	£44.78			Sub Total			£114.08	
Date	Payee	Details	Net	VAT	Gross																					
21.10.2021	Village Hall Committee	Village Hall Hire	£69.30	£0	£69.30																					
21.10.2021	EDF	Energy (01.07.21 - 30.09.21)	£42.65	£2.13	£44.78																					
		Sub Total			£114.08																					
	<p>The above invoices were checked, the report was approved by the Council and signed by the Chair.</p>																									
	<p>b) <u>Clerk’s Report</u></p>																									
	<p>The Clerk’s Report covering everything from the previous meeting (16th September 2021) had been circulated prior to the meeting.</p> <p>The Clerk noted that the Internal Quarterly review for July – September 2021 had been completed and verified by Cllr Ardrey.</p> <p>Following a discussion on the application submitted by the Clerk to obtain funding from the Ward Councillor Empowerment Fund, the Clerk agreed to find out whether the funding could be used to pay for new Playground Signage instead of the Parallel bars. And for any surplus money following payment for the signage to be used towards new Parallel bars along with the received Community Infrastructure Levy (CIL) money.</p> <p>Regarding the Parish Liaison meetings, the Council were in support of the meetings being held remotely but they should build in some ability for attendees to raise questions about the discussions taking place.</p> <p>It was noted that the West of England Rural Network (WERN) has recently received funding to extend their Village Agents to cover Bathampton. These agents would be the first point of contact for members of the Community to talk to regarding Health and Wellbeing issues. It was additionally noted that links from the Bathavon area Forum Health and Well-being presentations could be posted online and in the village on their receipt.</p> <p>Finally, it was agreed to have a review of Dropbox and to only keep folders for the last two years’ worth of meetings and information relating to Climate Emergency. All Councillors and Clerk agreed to view and delete any of their files no longer required.</p>	<p>Clerk</p> <p>ALL</p>																								
<p>2021/108</p>	<p>General Reserves Policy</p>																									
	<p>The Chair referred to the proposal regarding the Bathampton Parish Council reserves circulated prior to the meeting.</p> <p>After an in-depth discussion the Council agreed to earmark £33k of the Councils’ reserves towards the Playground Project which would then total approximately £35k with the inclusion of the Playground donations received from the community to date. It was noted that this would exclude the CIL money received for St Claire (18/0242/FUL) previously allocated towards the project, which would instead go towards funding general repairs.</p> <p>It was further agreed that the Council would aim to keep General Reserves at around £25k.</p>																									

	<p>Finally, the Council agreed that the precept would be set at a level that would aim to deliver a surplus of £3k each year that could be allocated towards the Playground Project. The Council agreed to decide at each financial year-end on where increases or decreases would be made, determined by what the budget surplus or deficit is.</p> <p>It was further reported by the Chair that the Village Hall Management committee have funds set aside for Village Hall insulation and for a boiler replacement and that the Parish Council would not be required to fund these improvements.</p> <p>The Chair referred to the Bathampton Parish Council General Reserves Policy circulated prior to the meeting. The Council unanimously agreed to adopt the Policy.</p>	
2021/109	Newsletter	
	<p>The content for the November newsletter was agreed and a deadline of the 25th October was given for content to be submitted to Cllr Helps.</p> <p>Cllr Beard agreed to speak with BANES to try and find out what works were currently taking place across the Warminster Road.</p> <p>Cllr Purpuri agreed to put Fiona Powell in contact with Cllr Beard so that a more coherent plan could be included within the 'Liveable Neighbourhoods' application regarding the Bathampton High Street and the Humpback bridge.</p>	<p>ALL</p> <p>DB</p> <p>TP</p>
2021/110	Ongoing Items	
	<p><u>Avon Wildlife, the Meadows, Cycle Track & Weir</u></p> <p>Cllr King reported that the temporary river rescue cabinet near the toll-bridge had been moved further across to the Batheaston bridge and that the permanent river rescue cabinet should be in place shortly.</p>	
	<p><u>Drainage on the A36</u></p> <p>The Council agreed for the Cotswold Wardens to carry out the necessary rod works to unblock the culvert under the footpath by the metal gate at the start of the footpath up to Bathampton Down.</p> <p>Cllr Beard noted that as part of the agreement with BANES, the rods would need to be stored within the Parish Council garage and the Cotswold Wardens would need to request a key from the handyman to access them.</p> <p>Cllr King offered to ask a resident of St George's Hill to help monitor this Culvert and report any blockages or flooding.</p>	
	<p><u>Climate Emergency</u></p> <p>Cllr King referred to the Climate Emergency document circulated by Cllr Helps prior to the meeting. An in-depth discussion was had and the associated challenges in driving forward climate emergency initiatives were highlighted. The Council thought it might be worthwhile holding an event within the village and inviting along an established organisation such as the Repair café in Bath. This event would also give members of the community the opportunity to bring their ideas forward on what could be done at a local level to help address the climate emergency.</p> <p>Cllr Helps referred to a survey circulated by the BANES sustainability team which would need completing by the 15th November.</p>	

	<p>It was agreed to focus on better public transport and home energy efficiency and to prioritise these for the climate change newsletter write up.</p>	
<p>2021/111</p>	<p>Group Reports</p>	
	<p><u>Planning & Conservation</u></p> <p>Cllr King referred to her planning report circulated prior to the meeting.</p> <p>It was reported that the CLPU application for 14 St George’s Hill had been assessed by BANES and considered to be permitted development. Due to the nature of the application a decision would be issued by BANES shortly and a response from Bathampton Parish Council was not required.</p> <p>Cllr King also reported that she had been made aware of a planning application submitted by the University of Bath to refurbish and replace some of their existing floodlighting and columns. After a discussion, the Council were in agreement with Cllr King’s request to write a letter to BANES to make a complaint that Bathampton Parish Council had not been consulted on this application despite being consulted on the original planning for the pitches back in 2001.</p> <p>Additionally, concerns were also raised regarding possible un-permitted developments on site which are not consistent with the 2001 application. It was also felt that the previous history was not raised by both BANES and the University, and any lighting comparisons should be compared to the 2001 scheme. The planning group stated that they agreed with the response from the Cotswold AONB regarding retaining ‘dark skies’ for the bat population, the need to limit the highly visible light pollution from the University which is visible from Bathampton and no lighting between 10pm – 8am. The Council were in full agreement.</p> <p><u>Highways</u></p> <p>Cllr Purpuri reported that he would be making a start on collating a single document response regarding the A36/Down Lane junction crossing and the bus stop community consultation. There was nothing further to report.</p> <p><u>Footpaths</u></p> <p>Cllr Beard reported that he had obtained agreement from the Cotswold Wardens to remove or trim back the Buddleia tree that was blocking the visibility for pedestrians using the Miller Walk to Bathampton Lane steps. Cllr Beard further reported that he would be contacting the landowners to obtain their permission for this work to take place.</p> <p>Cllr Beard provided an update on the footpath registration process.</p> <p>The Chair highlighted an issue regarding stones and mud being washed onto the A36 from the Bridleway, following heavy rainfall and following BANES conducting work higher up on the Bridleway. Cllr Beard agreed to raise this with BANES.</p> <p><u>Leisure & Amenities</u></p> <p>Further to Cllr Help’s report circulated ahead of the meeting, the Council agreed to contribute up to £60 towards new lights for this year’s Parish</p>	<p>TP</p>

	<p>Christmas tree. The Clerk noted that she would obtain quotes for the Christmas tree based on the spec from last year.</p> <p><u>Policy & Finance</u></p> <p>The Chair reported that the Canal & River Trust (CRT) would be terminating Bathampton Parish Council’s lease of Jubilee Garden’s on the 26th September 2021.</p> <p><u>BPC’s Digital Presence</u></p> <p>Cllr Purpuri reported that new Council working group email accounts had been set up and he offered to assist Cllr Helps and Cllr King in getting the emails set up and running. It was agreed to include the new email addresses onto the Parish Newsletter.</p>	Clerk
2021/112	Open Forum	
	There was nothing further to report.	
2021/113	Date of next meeting. Thursday 18th November 2021, 7:30pm.	
	There being no further business the meeting closed at 21.32 pm	

Signed:

Chair:

Date: