

**Minutes of the Meeting held on 17<sup>th</sup> February 2022**

**Present:** M. Brennan (MB) (Chair), L. King (LK) (Vice Chair), D. Beard (DB), J. Helps (JH), T. Purpuri (TP), and Clerk L. Daly.

Two members of the public were in attendance. Ward Cllr Sarah Warren and Robert Nash who had expressed an interest in becoming a councillor.

		<b>Actions</b>
		Actions struck through are complete
<b>2022/016</b>	<b>Welcome:</b> The Chair welcomed everyone to the meeting.	
<b>2022/017</b>	<b>Apologies:</b> G. Ardrey (GA)	
<b>2022/018</b>	<b>Co-option of a new Councillor</b>	
	The Chairman proposed that the Council co-opts Robert Bash onto the council. This was agreed unanimously. The Chairman welcomed Robert Bash to the council, and he signed the declaration of acceptance of office. The Clerk would forward over any further documents to Robert Bash following the meeting.	<b>Clerk</b>
<b>2022/019</b>	<b>Declarations of interest</b>	
	There were none.	
<b>2022/020</b>	<b>Minutes of the previous meeting</b>	
	The Minutes of the meeting held on the 20 <sup>th</sup> January 2022 had been circulated. The Minutes were AGREED and APPROVED and signed by the Chair.	
<b>2022/021</b>	<b>Review of actions carried forward from previous meetings</b>	
	The actions carried forward were reviewed.	
	It was agreed to write a letter to the owner of Five Valleys to ask them to remove their rubbish consisting of pallets, cones etc which had been left on the public footpath.	<b>DB</b>
	Regarding the A36 drainage works scheduled for summer 2022, Cllr Beard reported that he hadn't received an update, but he would follow this up after the meeting.	<b>DB</b>
	Cllr Helps reported that following a discussion with The West Of England Combined Authority (WECA) they would be reviewing their bus timetable in August which is the same time that they review the contract.	
	Cllr Beard reported that Network Rail (NR) had acknowledged receipt of his letter regarding his query on proposed engineering works, but no response had been received. Recent chain saw works occurring late at night and during the early hours of the morning had additionally been raised by Cllr Beard as the works had caused some distress to local residents.	
	Cllr Bard noted that he would follow up on both queries on the 26 <sup>th</sup> February if no response had been received by that date.	<b>DB</b>
	Cllr Beard additionally agreed to ask NR to provide the Clerk with advanced notification of any scheduled works to enable the Parish Council to disseminate information to the community as and when required.	<b>DB</b>

<b>2022/022</b>	<b>Update from Councillor Sarah Warren</b>																			
	<p>The Chair invited Ward Cllr Sarah Warren to talk over any salient points that would be of interest. Cllr Sarah Warren reported that alternative solutions to the Conker Crossing were currently being explored, including the possibility of having permanent traffic lights in place. It was further reported by Cllr Sarah Warren that BANES had been awarded money for the whole of WECA for sustainable transport funds and some of this money would go towards liveable neighbourhoods on a 5-year programme.</p> <p>After a brief discussion, it was agreed that as part of the wider community consultation on the alternative solutions to the conker crossing and Liveable Neighbourhood measures, a meeting would initially be held at 7pm on the 17<sup>th</sup> March. This would provide an opportunity for residents of the High Street to attend and express their views on the proposed measures.</p> <p>Cllr King highlighted that she would be attending a meeting with Bathampton Meadows Alliance (BMA) working group and the National Trust on the 28<sup>th</sup> February. It was agreed that Cllr King would invite the National Trust along to the Climate event being held on the 26<sup>th</sup> March.</p> <p>Ward Councillor Sarah Warren offered suggestions for the Climate event and agreed to explore the possibility of having E-bikes present.</p>	<p style="text-align: right;"><b>TP/DB</b></p> <p style="text-align: right;"><b>LK</b></p> <p style="text-align: right;"><b>SW</b></p>																		
<b>2022/023</b>	<b>Finance</b>																			
	a) <u>Financial Report for January 2022</u>																			
	This had been circulated previously.																			
	<u>Table 1</u>																			
	The clerk referred to her report and noted a cash movement of -£1,895.61 during January. The Clerk highlighted that the village hall rent, and last allotment plot rent had been received and costs for the Cotswold Conservation Board donation, HMRC Q3 payment and Clerk expenses had been incurred.																			
	<u>Table 2</u>																			
	Transactions from the 1 <sup>st</sup> January up to the 31 <sup>st</sup> January were noted.																			
	<u>Table 3</u>																			
	<p>The Clerk referred to the items of expenditure requiring approval. It was noted that the budgeted newsletter expenditure of £150 had been authorised by the Chair and paid to enable the newsletter to be printed and distributed by the given deadline.</p> <table border="1" data-bbox="391 1637 1273 1760"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Details</th> <th>Net</th> <th>VAT</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>17.02.2022</td> <td>David Majo</td> <td>Expenses - Domain Renewal</td> <td>£23.98</td> <td>£5</td> <td>£28.78</td> </tr> <tr> <td></td> <td></td> <td>Sub Total</td> <td></td> <td></td> <td>£28.78</td> </tr> </tbody> </table> <p>The expenditure totalling £28.78 for David Mayo's expenses (a previous councillor who had incurred charges for the website domain registration back in August 2021) and the clerk and handyman salaries totalling £970.62 were approved for payment.</p>	Date	Payee	Details	Net	VAT	Gross	17.02.2022	David Majo	Expenses - Domain Renewal	£23.98	£5	£28.78			Sub Total			£28.78	
Date	Payee	Details	Net	VAT	Gross															
17.02.2022	David Majo	Expenses - Domain Renewal	£23.98	£5	£28.78															
		Sub Total			£28.78															
	The above invoices were checked, the report was approved by the Council and signed by the Chair.																			

	<p>b) <u>Clerks' Report</u></p>	
	<p>The Clerks' Report covering everything from the previous meeting (20<sup>th</sup> January 2022) had been circulated prior to this meeting.</p> <p>The Clerk reported that a donation of £250 towards the Playground Project had been received via the Gofundme page. The Clerk additionally highlighted that she had a meeting scheduled with the National Lottery on the 10<sup>th</sup> March to get an understanding on the local projects they have recently funded and what their current priorities are prior to submitted a new application for funding.</p> <p>The Clerk reported that the Parallel bars had been installed earlier in the day and she would inspect the work during the next few days.</p> <p>After a brief discussion Cllr Purpuri agreed to find out if there is a standard Cookie consent box available via the Bathampton Parish Council website provider. Cllr Purpuri additionally agreed to find out what could be done to improve the search engine optimisation for the website.</p> <p>The Clerk reported that the Luncheon Club, Cricket Club, Playgroup and Village show committee had expressed their thanks to the Parish Council for the grants awarded to them for 2022.</p> <p>It was agreed that the Parish Council would not get involved in the Great British Spring Clean 2022 but acknowledged that Cllr Beard and three others were regularly litter collecting within the village.</p> <p>Cllr Purpuri referred to correspondence received from a member of the public regarding leaf mould that was narrowing the A36 on the opposite side of the road to Tasburgh Clinic. Cllr Sarah Warren agreed to raise with Cllr Dave Wood, cabinet member for neighbourhood services, noting additional funding for the coming year had been received for cleaning on the main roads and would request for the A36 to be included.</p> <p>Cllr Purpuri additionally referred to leaf mould build up at the bottom of Down Lane encroaching onto the road and narrowing the Highway. Cllr Purpuri noted that he would report the issue on Fixmystreet.</p> <p>Cllr Beard referred to the fly tipping on a track, north side of the A36 in the triangular field next to Bathampton Lane. After a discussion, Cllr Sarah Warren agreed to help find out who owns the track and is thereby responsible for its removal.</p> <p>Cllr Brennan raised the issue whereby several sodium streetlights across the A36 were no longer working and whilst they had been repeatedly reported on Fixmystreet, no action had been taken. As the absence of lighting was creating long stretches of darkened pavements, Councillor Sarah Warren agreed to try and find out what National Highways strategy is for LED light replacement and what they can do in the interim to help improve pedestrian safety.</p> <p>Regarding the illegal parking of the vehicle on the Holcombe Lane / Down lane junction, it was agreed by the council that should further complaints be made by members of the community, they would advise them to take pictures of the vehicle and email them to BANES's planning enforcement team.</p> <p>It was agreed that the illegal parking of vehicles on the double yellow lines across Tyning Road required a further discussion in order to agree a suitable strategy.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>TP</b></p> <p><b>TP</b></p> <p><b>SW</b></p> <p><b>SW</b></p> <p><b>SW</b></p> <p><b>all</b></p>
<b>2022/024</b>	<b>Annual Parish Assembly</b>	

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	<p>Following a discussion, it was agreed to hold the Annual Parish Meeting on Wednesday May 11<sup>th</sup>.</p> <p>Cllr King agreed to find out if the National Trust would be interested in guest speaking at the meeting. Cllr Brennan agreed to book the hall.</p>	LK / MB
<b>2022/025</b>	<b><u>The Queen's Platinum Jubilee 2022</u></b>	
	<p>A discussion was had. It was agreed that the Parish Council would not be leading an organised street event to celebrate the Queen's Platinum Jubilee, but they were supportive of ones held within the village and could help provide support on e.g., road closures if required. It was suggested that the next Parish newsletter could invite members of the community to provide ideas on how they feel the occasion should be marked within the village.</p> <p>The Parish Council agreed to consider a planting scheme as part of the Queen's green canopy project with the possibility of undertaking something in collaboration with CURO.</p> <p>It was further agreed that the Parish Council would arrange for a plaque to be added to the memorial monument with the churchyard with the view of holding an unveiling event.</p> <p>Cllr Purpuri agreed to provide Cllr Helps with the contact details for the person who maintains the Churchyard. Cllr Helps agreed to make contact to discuss the churchyard planters. It was agreed that the empty planters should either be removed, or flowers would need to be planted and maintained in readiness for an unveiling event. Cllr Beard offered to find out if there were any volunteers within the village who would be happy to maintain the planters on a rota basis should a decision to plant flowers be agreed.</p>	<p>TP/JH</p> <p>DB</p>
<b>2022/026</b>	<b><u>Ongoing Items</u></b>	
	<b><u>Avon Wildlife, the Meadows, Cycle Track &amp; Weir</u></b>	
	<p>Cllr King reported that she was attending a meeting with the Friends of Bathampton Meadows Riverside and the National Trust at the end of the month, and she would report back at the March Parish Council meeting,</p>	LK
	<b><u>Drainage on the A36</u></b>	
	<p>Cllr Beard was pleased to report that the work to improve the drainage on the bridleway had now been completed. Cllr Beard was unsure as to what work had been carried out on St George's Hill leading up to the pumping station, but he would check on the progress next week and report back.</p>	DB
	<b><u>Climate Emergency</u></b>	
	<p>Cllr Helps handed out an update for the Climate event scheduled for Saturday 26<sup>th</sup> March 2022. Cllr Helps and Cllr King talked through the initial ideas for the event and the progress made. Cllr Sarah Warren suggested that the Parish Council could contact the BANES sustainability team who may be able to offer support or materials for the event.</p> <p>Having E-bikes present at the event was discussed and Ward Cllr Sarah Warren agreed to explore this opportunity with BANES.</p> <p>It was noted by Cllr King that flyers to promote the event would be required.</p>	SW
<b>2022/027</b>	<b><u>Group Reports</u></b>	
	<b><u>Planning &amp; Conservation</u></b>	

	<p>Cllr King referred to her planning report circulated prior to the meeting.</p> <p>Cllr King referred to a planning application (22/00585/FUL) for Beechfield, Bathampton Lane which had been received following circulation of the agenda. Cllr King noted that on review of the application it was thought that the work would not be visible to surrounding properties and pending feedback from Cllr Ardrey a no objection response was suggested. The council approved the suggested response.</p> <p>Regarding the issue with the Bath University lighting and following a query from Cllr Brennan, Cllr Beard reported that he had been informed earlier in the week that it was under review by the BANES's planning department.</p> <p><b><u>Highways</u></b></p> <p>It was again noted that a meeting would be held at 7pm on the 17<sup>th</sup> March to engage with the High Street residents regarding the proposed High Street traffic lights. There was nothing further to report.</p> <p><b><u>Footpaths</u></b></p> <p>Cllr Beard reported back on the footpath registration process. Cllr Beard noted that one Definitive Map Modification Order (DMMO) application had been submitted and enough evidence had now been received for the remaining footpaths.</p> <p>The Clerk and Cllr Beard would arrange for the paperwork to be signed in advance of Cllr Beard submitting four of the applications on Monday with the Hengrove wood application to follow and once Cllr Beard had had the opportunity to speak with the American Museum.</p> <p>A brief discussion was had regarding the tree works carried out by the American Museum within the Bathampton and Hengrove woods.</p> <p><b><u>Leisure &amp; Amenities</u></b></p> <p>Cllr Helps referred to her report that had been circulated ahead of the meeting.</p> <p>Cllr Helps referred to a conversation has with the owner of the property at the bottom of the playing field. This was regarding an issue with the large playing field tree casting shadow within their entire garden and children on the playing field removing and throwing stones from the wall that borders their garden and which was creating holes.</p> <p>Following a brief discussion, the Parish Council agreed that there was no available budget this Financial Year for additional tree works but a conversation could be had later in the year to determine what could be done. It was further agreed that Cllr Helps would write a letter and send to Cllr King to forward to Bathampton Primary School to ask children not to remove and throw the stones from the wall. It was further agreed that a message to this effect should be included on the Council's social media sites.</p> <p>Cllr Helps referred to a request received from a member of the community asking the Parish Council to consider works to the driveway leading down to the allotments to provide wheelchair access for a nearby resident. Cllr Helps noted that a wheelchair ramp was occasionally in place, and it was felt that the issue had now been resolved by the resident and no further action was required.</p> <p><b><u>Policy &amp; Finance</u></b></p> <p>Cllr Brennan noted that the Valley Parishes Alliance (VPA) would continue to keep a network in place, but annual membership fees would no longer be collected.</p>	<p><b>DB/Clerk</b></p> <p><b>JH/LK/Clerk</b></p>
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## Bathampton Parish Council

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	<b><u>BPC's Digital Presence</u></b> There was nothing further to report.	
<b>022/028</b>	<b>Open Forum</b>	
	Cllr Helps reported back on the Bathavon forum meeting. Cllr Helps highlighted that a WERN village agent representative for Batheaston, Combe Down and Bathampton had commenced their role and it was hoped that introductions to Bathampton Parish Council would be made shortly.  Cllr King agreed to find out whether Cllr Ardrey would be able to attend the BANES local plan virtual meeting being held on March 1st. The Clerk was asked to find out whether the meeting was going to be recorded.	<b>LK/Clerk</b>
<b>2022/029</b>	<b>Date of next meeting. Thursday 17<sup>th</sup> March 2022, 7:30pm.</b>	
	There being no further business the meeting closed at 21.25 pm	

**Signed:** .....

**Chair:**

**Date:** .....