

Minutes of the Meeting held on 17th March 2022

Present: L. King (LK) (Vice Chair), D. Beard (DB), J. Helps (JH), T. Purpuri (TP), R. Bash (RB), G. Ardrey (GA) and Clerk L. Daly.

		Actions
		Actions struck through are complete
2022/030	Welcome: In the absence of the Chair the Vice Chair chaired the meeting and welcomed everyone.	
2022/031	Apologies: M. Brennan (MB) (Chair)	
2022/032	Declarations of interest	
	There were none.	
2022/033	Minutes of the previous meeting	
	The Minutes of the meeting held on the 17 th February 2022 had been circulated. The Minutes were AGREED and APPROVED and signed by the Chair.	
2022/034	Review of actions carried forward from previous meetings	
	<p>The actions carried forward were reviewed.</p> <p>Cllr Beard reported that he had spoken with National Highways (NH), and they had confirmed that their drainage plan was almost complete, and that the drainage works between Bathampton and Limpley Stoke on the A36 would be completed during the summer of 2022.</p> <p>Cllr Beard reported that he had spoken with National Rail (NR), and they had said that they outsource most of their work to contractors who subsequently use sub-contractors. Due to this they are never sure when contractors will be on site to complete work making it difficult to notify the Parish Council regarding forthcoming works. It was however stated by NR that the field is not going to be used for any engineering works.</p> <p>The Clerk confirmed that a letter had been sent to Five Valleys asking them to remove their rubbish from the public footpath.</p> <p>Cllr King reported back on the meeting she attended with Bathampton Meadows Riverside and the National Trust (NT). Cllr King noted that the NT are keen to conduct lots of consultations and whilst they have no specific plans, they are keen to increase biodiversity. It was additionally noted that the NT had agreed to talk at the Annual Assembly meeting on the 11th May. It was also thought that the NT would be attending the Ecotogether event on the 26th March but confirmation on this had not been received.</p> <p>The Clerk was asked to follow up with Cheryl Hannon regarding the ownership of the track in the triangular field and the person responsible for removing the fly-tipping rubbish.</p> <p>Cllr Helps agreed to follow up with Ward Cllr Sarah Warren regarding the e-bikes and the action taken by Sarah to find out what NH's strategy is for LED replacement and what can be done along the A36 to improve pedestrian safety in the interim.</p>	<p>Clerk</p> <p>JH</p>

	<p>Regarding the illegal parking of vehicles on the double yellow lines across Tynning Lane, Cllr Purpuri agreed to report the illegal parking with BANES with the hope that someone from parking enforcement may arrange a site visit. Cllr King further noted that this stretch of parking could be considered as part of the Liveable Neighbourhoods Plan and thoughts around traffic and parking within the village.</p> <p>The Clerk was asked to check that the village Hall had been booked by Cllr Brennan for the meeting on the 11th May.</p> <p>Cllr Helps noted that St Nicholas Church would arrange for the memorial plaque to be fitted to the memorial in the churchyard once the plaque had been organised by the Parish Council. Regarding the planters around the memorial, Cllr Helps agreed to follow this up.</p> <p>Following receipt of wording from Cllr Helps, the Clerk was asked to send an email to Bathampton Primary school regarding the removal of the stones by school children from the wall in the playing field. The Clerk would additionally post a similar message on social media.</p>	<p>Clerk</p> <p>JH</p> <p>Clerk</p>																																																						
<p>2022/035</p>	<p>Finance</p>																																																							
	<p>a) <u>Financial Report for February 2022</u></p>																																																							
	<p>This had been circulated previously.</p>																																																							
	<p><u>Table 1</u></p>																																																							
	<p>The clerk referred to her report and noted a cash movement of -£1,209.25 during February.</p>																																																							
	<p><u>Table 2</u></p>																																																							
	<p>Transactions from the 1st February up to the 28th February were noted.</p>																																																							
	<p><u>Table 3</u></p>																																																							
	<p>The Clerk referred to the items of expenditure requiring approval. The Clerk noted further expenses which had been received following circulation of the financial report. This included expenses brought to the meeting and incurred by Cllr Beard as part of the Definitive Map Modification Order (DMMO) process, approved by the Council during the November 2021 meeting (Agenda item 2021/123). The total expenses came in at £22.75 against the approved amount of £35.10.</p> <table border="1" data-bbox="379 1467 1262 1727"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Details</th> <th>Net</th> <th>VAT</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>17.03.2022</td> <td>HMRC</td> <td>Jan-March 22 (Q4 payment)</td> <td>£267.20</td> <td>0.00</td> <td>£267.20</td> </tr> <tr> <td>17.03.2022</td> <td>HAGS</td> <td>Parallel bars</td> <td>1,359.75</td> <td>271.95</td> <td>£1,631.70</td> </tr> <tr> <td>17.03.2022</td> <td>Clerk Expenses</td> <td>IONOS</td> <td>£8.00</td> <td>£1.60</td> <td>£9.60</td> </tr> <tr> <td>17.03.2022</td> <td>ALCA</td> <td>Cllr Training (Rob Bash)</td> <td>£40.00</td> <td>£0.00</td> <td>£40.00</td> </tr> <tr> <td>17.03.2022</td> <td>David Beard</td> <td>Expenses (DMMO process)</td> <td>£22.75</td> <td>£0.00</td> <td>£22.75</td> </tr> <tr> <td>17.03.2022</td> <td>Handyman</td> <td>Expenses - Dec 21 - Feb 22</td> <td>£133.50</td> <td>£2.76</td> <td>£136.26</td> </tr> <tr> <td>17.03.2022</td> <td>NALC/ALCA</td> <td>Subscription</td> <td>£409.66</td> <td>£0.00</td> <td>£409.66</td> </tr> <tr> <td></td> <td></td> <td>Sub Total</td> <td></td> <td></td> <td>£2,517.17</td> </tr> </tbody> </table> <p>The expenditure totalling £2,517.17 and the clerk and handyman salaries totalling £1,212.93 (including the back dated pay to April 2021) were approved for payment. It was agreed that the Clerk would check with the Chair (Cllr Brennan) as to whether the NALC / ALCA invoice payment should be incurred during the current financial year or paid in April to be in line with the financial year in which the subscription covers.</p>	Date	Payee	Details	Net	VAT	Gross	17.03.2022	HMRC	Jan-March 22 (Q4 payment)	£267.20	0.00	£267.20	17.03.2022	HAGS	Parallel bars	1,359.75	271.95	£1,631.70	17.03.2022	Clerk Expenses	IONOS	£8.00	£1.60	£9.60	17.03.2022	ALCA	Cllr Training (Rob Bash)	£40.00	£0.00	£40.00	17.03.2022	David Beard	Expenses (DMMO process)	£22.75	£0.00	£22.75	17.03.2022	Handyman	Expenses - Dec 21 - Feb 22	£133.50	£2.76	£136.26	17.03.2022	NALC/ALCA	Subscription	£409.66	£0.00	£409.66			Sub Total			£2,517.17	
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	The above invoices were checked, the report was approved by the Council and signed by the Chair.	
	b) <u>Clerks' Report</u>	
	<p>The Clerks' Report covering everything from the previous meeting (17th February 2022) had been circulated prior to this meeting.</p> <p>The Clerk reported back on the meeting that she had with the National Lottery Funding Officer for South Gloucestershire & BANES on the 10th March. Following a brief discussion, the Clerk offered to revisit the supplier design plans and to find out if a two phased approach to the project was feasible. The Clerk would also obtain updated quotes.</p> <p>The Clerk noted that she had spoken to the Handyman regarding the moss and algae on the playground surface that had been raised during the BANES February inspection report and she offered to inspect the toddler bridge unit where loose fittings had also been reported.</p> <p>Regarding the Brushcutter, it was agreed to repair the existing Brushcutter at a cost of £195.27. The Clerk would however find out how long the equipment was expected to last and what the warranty on the repairs would be.</p> <p>The Clerk finally referred to correspondence received. The Clerk agreed to forward the email received from a resident in response to the Traffic Regulation Order (TRO) on Holcombe Lane / Down Lane and would put a draft response together for consideration by the Council.</p> <p>The Clerk referred to the email circulated on the 3rd March regarding free ALCA training 'Introduction to Local Councils which all councillors new and existing are expected to complete during their term in office. It was highlighted by the Clerk that the training is carried out online and could be completed by Councillors at their own convenience.</p>	<p style="text-align: right;">Clerk</p> <p style="text-align: right;">Clerk</p> <p style="text-align: right;">Clerk</p> <p style="text-align: right;">Clerk</p> <p style="text-align: right;">ALL</p>
2022/036	A36 Footpath	
	Regarding the soil and leaf mound on the North footpath of the A36 it was agreed that due to the legal implications involved in completing the work the Parish Council would not take any further action on the matter.	
2022/037	Share & Repair event	
	<p>Cllr Helps and Cllr King reported back on the plans for the ECOTOGETHER event taking place within the Village Hall on the 26th March.</p> <p>Cllr King noted that some flyers regarding gardening on a low carbon footprint. may need printing for the event which the Clerk would arrange on receipt of the artwork.</p> <p>It was hoped that Councillors would be available to attend the event to assist in its management.</p> <p>Cllr Purpuri offered to find out if a member of his family would be interested in attending the event to assist with sewing as part of the Share & Repair Cafe.</p> <p>Cllr King would approach Mark from Cosmic Computers to find out about getting WIFI into the hall for the event.</p>	<p style="text-align: right;">Clerk</p> <p style="text-align: right;">ALL</p> <p style="text-align: right;">TP</p> <p style="text-align: right;">LK</p>

2022/038	The Queen's Platinum Jubilee 2022 Celebrations	
	<p>It was noted that the Devonshire Road Street party would only be hosted for Devonshire Road residents rather than the whole village and the WI could proceed in making their own arrangements.</p> <p>Regarding the planting of a Jubilee tree, Cllr King and Cllr Helps would obtain advice from CURO when they meet on the 26th March.</p> <p>The Clerk was asked to obtain further plaque quotes from a sign making company based on lower Bristol Road and from Timpson's in Southgate.</p>	<p align="right">LK/JH</p> <p align="right">Clerk</p>
2022/039	Ongoing Items	
	<p><u>Avon Wildlife, the Meadows, Cycle Track & Weir</u></p> <p>There was nothing further to report</p>	
	<p><u>Drainage on the A36</u></p> <p>There was nothing further to report.</p>	
	<p><u>Climate Emergency</u></p> <p>There was nothing further to report.</p>	
2022/040	Group Reports	
	<p><u>Planning & Conservation</u></p> <p>Cllr King referred to her planning report circulated prior to the meeting.</p> <p>The planning group recommended an 'Objection' response to the planning application for Bathampton Home Farm (21/03663/FUL), being a change of use from residential accommodation to four holiday lets. The planning group felt that the accommodation within the Green Belt and Area of Outstanding Beauty (AONB) would be of inadequate quality and to an unacceptable standard.</p> <p>A 'No Objection' response was suggested for 35 Warminster Road (22/00412/FUL), for the erection of a new front porch to the south elevation and new solar panels to the existing roof.</p> <p>Cllr King referred to the applications for Bathampton Manor (22/00591/FUL & 22/00592/LBA) being a change of use from nursing home to Private dwelling. The planning group highlighted that the application submitted contains no proper historical assessment or statement being necessary for such an important listed building and on those grounds, it was proposed that the council should 'Object.'</p> <p>Cllr King referred to an application for 87 Holcombe Close (22/00823/FUL). It was noted by Cllr King that the development of the two-bed bungalow, replacing the garage with an almost separate 1-bed dwelling was over-development on a small plot and would not allow sufficient off-road parking. It was also felt the roof design would be out of keeping and materials should match the existing. On these grounds, an 'Object' response was proposed.</p> <p>The Planning group proposed that the Parish Council support the applications for Bathampton Lodge (22/00972/FUL, 22/00941/LBA & 22/01094/LBA). It was highlighted by Cllr King that the applications for the external works to add a low-level wall and railings to the front elevation had been previously reviewed by the Council as part of the Stopping Up Order.</p>	

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	After a brief discussion, the Council agreed that they would like to take a stand at the Bathampton Village Show with the hope that this would be provided at no cost. Cllr Beard would pass this information back to the Village show committee. Regarding the additional air quality monitoring cameras within the village, it was agreed that the Parish Council support the request for an extension. It was felt that this would enable a bigger data set to be achieved and to allow trends to be monitored more effectively. Cllr beard agreed to put in this request and copy in Ward Cllr Sarah Warren.	DB DB
2022/042	Date of next meeting. Thursday 21st April 2022, 7:30pm.	
	There being no further business the meeting closed at 21.10 pm	

Signed:

Chair:

Date: