

**Minutes of the Annual Meeting of the Parish Council held on 19<sup>th</sup> May 2022**

**Present:** L. King – Vice Chair (LK), J. Helps (JH), G. Ardrey (GA), A. Purpuri (AP), R. Bash (RB) and Clerk L. Daly.

One member of the public in attendance who was interested in becoming a councillor.

		<b>Actions</b>																					
		Actions struck through are complete																					
<b>2022/057</b>	<b>Welcome:</b> In the absence of the Chair the Vice Chair chaired the meeting and welcomed everyone.																						
<b>2022/058</b>	<b>Election of Chair for 2022/23</b>																						
	Cllr King asked for any nominations for the post of Chair for the coming year. Cllr Helps nominated Cllr Brennan which was seconded by Cllr Ardrey. There being no other nominations, it was resolved to re-elect Cllr Brennan as Chair and the Declaration of Acceptance of Office would be signed as soon as possible following the meeting.	<b>MB</b>																					
<b>2022/059</b>	<b>Election of Vice-Chair for 2022/23</b>																						
	Cllr Helps nominated Cllr King which was seconded by Cllr Ardrey. There being no other nominations, it was resolved to re-elect Cllr King as Vice Chair.																						
<b>2022/060</b>	<b>Apologies:</b> Cllr Brennan (Chair) & Cllr Beard.																						
<b>2022/061</b>	<b>Declarations of interest:</b> None																						
<b>2021/062</b>	<b>Formation of Working Groups</b>																						
	<p>It was agreed that the Working Group leads would be as follows:</p> <table border="1"> <tr> <td>A</td><td>Digital Presence</td><td>Cllr Purpuri</td></tr> <tr> <td>B</td><td>Footpaths</td><td>Cllr Beard</td></tr> <tr> <td>C</td><td>Highways &amp; Canals</td><td>Cllrs Purpuri</td></tr> <tr> <td>D</td><td>Leisure and amenities</td><td>Cllr Helps</td></tr> <tr> <td>E</td><td>Planning</td><td>Cllrs King and Ardrey</td></tr> <tr> <td>F</td><td>Policy &amp; Finance</td><td>Cllr Brennan</td></tr> <tr> <td>G</td><td>Canals</td><td>Cllr Bash</td></tr> </table> <p>It was noted that whilst Cllr Bash would be responsible for Canals, he would also assist with other areas as and when required and he was able to do so.</p>	A	Digital Presence	Cllr Purpuri	B	Footpaths	Cllr Beard	C	Highways & Canals	Cllrs Purpuri	D	Leisure and amenities	Cllr Helps	E	Planning	Cllrs King and Ardrey	F	Policy & Finance	Cllr Brennan	G	Canals	Cllr Bash	
A	Digital Presence	Cllr Purpuri																					
B	Footpaths	Cllr Beard																					
C	Highways & Canals	Cllrs Purpuri																					
D	Leisure and amenities	Cllr Helps																					
E	Planning	Cllrs King and Ardrey																					
F	Policy & Finance	Cllr Brennan																					
G	Canals	Cllr Bash																					
<b>2021/063</b>	<b>Policies</b>																						
	The Vice Chair noted that the policies had been circulated ahead of the meeting and some had been updated in the last couple of years. It was agreed that Cllr Ardrey would review the current Code of Conduct as this had not been updated since 2016 and the National Association of Local Councils' (NALC) model Code of Conduct had not yet been received. No additional changes to the policies were proposed by the Council. The Council additionally approved the Risk Assessment and Management Statement which had been reviewed and agreed during the April Parish Council meeting.																						

**Bathampton Parish Council****Minutes from 19.05.22**

<b>2021/064</b>	<b>Inventory</b>	
	<p>The Inventory was agreed at the Parish Council meeting held on the 21<sup>st</sup> April. The Clerk noted that following approval of the Inventory, the new Lawn mower had been included. No additional changes were proposed but it was agreed to include a secondary tab to be able to include items stored by but not owned by the Parish council.</p> <p>The Clerk was also asked to check with the internal auditor whether the items included for the playground should be reported at their initial cost or at their current selling prices to reflect inflation. The council felt that the playground costs are undervalued and the cost to replace should anything happen would be significantly higher.</p>	<b>Clerk</b>
<b>2021/065</b>	<b>Banking Arrangements</b>	
	The Council AGREED to the current banking arrangements with Cllr Brennan, Cllr King and Cllr Ardrey remaining as authorised signatories on the accounts. No changes to the arrangements were proposed.	
<b>2021/066</b>	<b>Insurance Cover</b>	
	The invoice and Policy details had been circulated by the Clerk ahead of the meeting. The Council APPROVED the payment of the Insurance premium for the coming year. The Clerk noted that the insurance contract with Zurich would be coming to an end on the 31 <sup>st</sup> May 2023. The Clerk highlighted that she wouldn't be able to obtain new quotes for insurance until April 2023 as quotes only tend to be valid for up to 90 days	
<b>2021/067</b>	<b>Meeting Dates</b>	
	It was AGREED that the Bathampton Parish Council meeting dates would continue to be held on the third Thursday of the month except August when no meeting is held. It was further agreed that the Annual meeting of the Parish Council would be held on the same evening as the May Parish Council meeting. The Residents meeting date would be agreed nearer to the time.	
<b>2021/068</b>	<b>The May Parish Council meeting would immediately follow.</b>	
	There being no further business the meeting closed at 19.42 pm	

**Signed:** .....**Chair****Date:**