

Minutes of the Meeting held on 21st April 2022

Present: M. Brennan (Chair), L. King (LK) (Vice Chair), D. Beard (DB), J. Helps (JH), T. Purpuri (TP), G. Ardrey (GA) and Clerk L. Daly.

		Actions
		Actions struck through are complete
2022/043	Welcome: The Chair welcomed everyone to the meeting. The Chair noted that she would not be able to attend the Parish Council meeting on the 19 th May and asked the Vice Chair (LK) if she would Chair the meeting in her absence.	
2022/044	Apologies: R. Bash (RB) who was undertaking new councillor training.	
2022/045	Declarations of interest	
	There were none.	
2022/046	Minutes of the previous meeting	
	The Minutes of the meeting held on the 17 th March 2022 had been circulated. The Minutes were AGREED and APPROVED and were signed by the Vice Chair due to the Chair not being present at that meeting.	
2022/047	Review of actions carried forward from previous meetings	
	<p>The actions carried forward were reviewed.</p> <p>Cllr Purpuri confirmed that the A36/Down Lane Junction crossing, and bus stop consultation paper had been created. He further reported that a Village travel plan detailing the issues around the village and a paper for the alternative Conker Crossing had also been included into Drop Box for councillors to review.</p> <p>Cllr Purpuri agreed to move the Highways folder containing these documents out of the April meeting folder into a standalone folder within Drop Box for ease of reference.</p> <p>It was agreed to carry forward the action regarding the cookie consent box for the website. Cllr Purpuri agreed to contact David Mayo to find out if he could offer any assistance.</p> <p>Regarding the triangular field and the fly-tipping rubbish Cllr Helps agreed to look at an historic planning application on the BANES Planning website which had been submitted for Eco homes on the site. The hope was to locate a drawing of the site plan to help establish ownership of the track.</p> <p>Regarding the free ALCA training for councillors, the Clerk agreed to follow this up with the ALCA as it was noted by several councillors that they had registered to complete the training but no information to access the course had been received.</p> <p>Regarding the additional NO2 monitors within the Village, Cllr Beard reported that BANES had granted a three-month extension until June 2022 to obtain additional data. It was felt that recent factors Christmas, holidays, lockdown etc may have skewed the data and additional data for a better understanding on what was happening would be worthwhile. It was thought that this would be additionally beneficial in view of the Liveable Neighbourhood plans.</p>	<p align="right">TP</p> <p align="right">TP</p> <p align="right">JH</p> <p align="right">Clerk</p>

2022/048	Finance																																					
	a) <u>Financial Report for March 2022</u>																																					
	This had been circulated previously.																																					
	<u>Table 1</u>																																					
	The clerk referred to her report and noted a cash movement of -£2,801.64 during March. It was further noted that the cash movement for the year was £4,834.09. The Clerk agreed to find out how much Community Infrastructure Levy (CIL) money was remaining. The Chair noted that on receipt of this information and once the true surplus for the year is known, a decision on whether to allocate the surplus towards the playground Project or towards general funds could be made.	Clerk																																				
	<u>Table 2</u>																																					
	Transactions from the 1 st March up to the 31 st March were noted.																																					
	<u>Table 3</u>																																					
	The Clerk referred to the items of expenditure requiring approval.																																					
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	<p>It was noted that the items greyed had been approved during the March meeting but the costs would be incurred during April. The ALCA subscription invoice was also less than the £409.66 quoted by the ALCA and approved by the council. The expenditure totalling £905.65 and the clerk and handyman salaries totalling £1,004.02 were approved for payment.</p> <p>The Clerk noted that the Grants agreed in the 2022-23 budget and totalling £2,300 would be set up for authorisation and payment during April.</p> <p>Cllr King reported that the grant allocated to the Friends of Bathampton Meadows Riverside (FOBMR) would no longer be required as the National Trust would now be incurring the grass cutting costs.</p>																																					
	The above invoices were checked, the report was approved by the Council and signed by the Chair.																																					
	b) <u>Clerks' Report</u>																																					
	<p>The Clerks' Report covering everything from the previous meeting (17th March 2022) had been circulated prior to this meeting.</p> <p>The Clerk reported that the first precept instalment of £13,000 had been received on the 5th April 2022.</p> <p>The Clerk further reported that Cllr Ardrey had completed the quarterly Internal audit for January – March 2022 and no queries had been raised.</p> <p>Following the disappearance of the foamex board on dark lane to promote the Playground GoFundMe page, it was agreed to hold off on getting it replaced until further progress on the two phased approach had been made and which may require new artwork.</p>																																					

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	<p>The council reviewed the quotes provided by the Clerk for the Queen’s Jubilee memorial plaque. Cllr Purpuri agreed to visit Timpson’s the following day to find out whether the Bath branch could produce the plaque and to view the quality. A new quote could then be obtained.</p> <p>The Council agreed that the quote from The Sign Maker at £298.5 (including VAT of £49.76) was the preferred choice unless Timpson’s provided a more favourably quote. The Council agreed to decide via email on receipt of the additional information from Cllr Purpuri.</p> <p>The Clerk referred to the Village Hall Safeguarding Policy which had been circulated to all councillors ahead of the meeting. The Council unanimously agreed to comply with this Policy.</p> <p>The Clerk finally referred to correspondence received. An email received by a resident of the community regarding the light in the playground and disturbance from older children gathering late at night was highlighted by the Clerk. Following a discussion, the Clerk was asked to liaise with BANES to help determine the meaning of the codes on the Electrical Installation Certificate to help determine whether the light is dimmed at night. If it wasn’t, the Clerk would find out what action the Parish Council would need to take for it to do so.</p> <p>The Clerk additionally was asked to email the PCSO officer for Bathampton to find out if they would be willing to have their contact details shared with members of the community when complaints are received. If the PCSO is happy for the Clerk to share their details, the Clerk would forward them onto the resident so they could log a complaint directly.</p> <p>It was agreed by the Council that dog walkers were not permitted to walk their dogs through the Playing Field trees. The Clerk was asked to email the resident who had made the query.</p>	<p style="text-align: right;">TP</p> <p style="text-align: right;">ALL</p> <p style="text-align: right;">Clerk</p> <p style="text-align: right;">Clerk</p> <p style="text-align: right;">Clerk</p> <p style="text-align: right;">Clerk</p>
2022/049	Annual residents Meeting	
	<p>It was reported by the Chair that the National Trust would be attending the Annual Residents meeting. After a discussion it was agreed that the Clerk would send them a formal letter to confirm the invitation and Cllr King would liaise with them to finalise the finer details and to offer them a 15-minute slot to guest speak.</p> <p>Cllr Purpuri agreed to liaise with First Bus to formalise the arrangements of the meeting and to offer them a 15-minute slot.</p> <p>Following a query raised by Cllr Helps regarding WECA and the suggestion that budget cannot be spent on existing bus routes, Cllr Purpuri agreed to raise with First Bus so they can address any questions raised on this matter during the meeting.</p> <p>Cllr Brennan agreed to write an introduction and to cover an update on the Playground Project.</p> <p>Cllr Purpuri agreed to provide an update regarding Safer routes to School and the Conker Crossing and would invite Fiona Powell to the meeting.</p> <p>The Clerk was asked to email Cllr’s Kevin Guy and Sarah Warren to invite them to the meeting.</p>	<p style="text-align: right;">Clerk</p> <p style="text-align: right;">LK</p> <p style="text-align: right;">TP</p> <p style="text-align: right;">MB</p> <p style="text-align: right;">TP</p> <p style="text-align: right;">Clerk</p>
2022/050	Risk Assessment & Management Statement	
	<p>The Chair referred to the Risk Assessment and Management Statement which had been circulated prior to the meeting. Following a brief discussion, the Council unanimously agreed that no changes were required.</p>	

2022/051	Inventory	
	<p>The Chair referred to the Parish Council’s Inventory documents which had been circulated ahead of the meeting. The Chair highlighted that the benches and bin at Jubilee Gardens had been removed and the improvements to the Playground equipment had been included.</p> <p>After a brief discussion, the Council unanimously agreed that they were happy with the revised Inventory and no further changes were required.</p>	
2022/052	Village Hall Wi-Fi	
	<p>A discussion regarding the provision of Wi-Fi in the Village Hall was had. The Chair reported that none of the Village Hall users were interested in having Wi-Fi and in view of this, if Wi-Fi was installed, it would be at the cost to the Parish Council. It was agreed by the Parish Council that it didn’t offer enough value presently and no further action would be taken.</p>	
2022/053	Ongoing Items	
	<p><u>Avon Wildlife, the Meadows, Cycle Track & Weir</u></p> <p>Cllr King reported that the FOBMR had built up funds from donations received and they would need to decide what to do with them. The funds raised by Bathampton Meadows Alliance for the Bathampton Park, and Ride was also highlighted. It was further highlighted by Cllr King that the NT would shortly be starting projects with the children at Bathampton Primary School.</p>	
	<p><u>Drainage on the A36</u></p> <p>Regarding St George’s Hill, Cllr Beard reported that the capacity of the ditches is not sufficient for the volume of water runoff leading to the flooding on the Warminster Road. Cllr Beard additionally noted that engineering work by the water pumping station is required but he would speak to the Chief Engineer at BANES to see if he could assist with the use of cameras to help identify what the issues are.</p>	
	<p><u>Climate Emergency</u></p> <p>Cllr Helps reported back on a meeting with CURO regarding the planting of additional trees on the Holcombe Vale green.</p> <p>Following a brief discussion regarding the Ecological event that was held at the Village Hall, Cllr King agreed to invite the Repair Café back with a suggested date of around the end of November to tie it in with the distribution of the Parish newsletter.</p> <p>Cllr Helps referred to the Bathavon Climate & Nature Group (BCNG). Cllr Helps reminded everyone that they are looking for people to join and if anyone was interested or knew of anyone interested, to pass their details onto her and she would forward them on.</p> <p><u>Safer routes to school</u></p> <p>Cllr Purpuri referred to several documents that he had had placed into Dropbox for review. One was the Parish Council safety requirements and potential solutions that will help contribute towards a consultation paper. Cllr Purpuri further reported that a meeting was taking place on Wednesday which Fiona Powell was attending to formally talk to the consultants being commissioned by BANES.</p>	LK

	<p>Cllr Purpuri highlighted that the residents of the High Street were confident that BANES had the budget to raise the pavement outside Chapel Road towards the humpback bridge, but the Parish Council had received no communication or confirmation regarding this. Cllr Beard noted that this information was contained in an e-mail trail which he agreed to look for and circulate.</p>	<p>DB</p>
<p>2022/054</p>	<p>Group Reports</p>	
	<p><u>Planning & Conservation</u></p> <p>Cllr King referred to her planning report circulated prior to the meeting.</p> <p>Cllr King referred to an Advertisement Consent application for illuminated signs at Bathampton Mill (22/01144/AR). Cllr King noted the Planning groups suggestion of a 'No Objection' response but to query whether all the signs are needed and to suggest that the new pole sign is predominately blue to match the other signs and not gold as proposed.</p> <p>Cllr King finally referred to a Tree Preservation order (TPO) application for tree works at 19 Trossachs Drive (22/01539/TPO) which had been received earlier in the day. The Planning group suggested that it all looked fine in principle and the suggestion would be to submit a 'No Objection' response but to include a request for another tree to be planted to compensate for the one being removed.</p> <p>The Council were in full support of the planning groups proposed responses to the applications received and responses would be submitted to BANES.</p> <p>Cllr Purpuri raised a query regarding the planning application submitted for railings at Bathampton Lodge following the receipt of concerns from several High Street residents that this would narrow the stretch of road and cause issues with traffic flow. It was thought that the proposed railings would not protrude any further than the properties steps and were unlikely to cause any issues. Cllr King agreed to forward the application plans to Cllr Purpuri for review.</p> <p>Cllr Brennan additionally suggested that the proposed railings should be raised in the meeting with the safer routes to school consultants to make them aware. Cllr Purpuri agreed to action.</p> <p><u>Highways</u></p> <p>There was nothing further to report.</p> <p><u>Footpaths</u></p> <p>Cllr Beard reported that there were willing volunteers to help with the maintenance of the footpaths. There was nothing further to report.</p> <p><u>Leisure & Amenities</u></p> <p>There was nothing further to report.</p> <p><u>Policy & Finance</u></p> <p>There was nothing further to report.</p> <p><u>BPC's Digital Presence</u></p> <p>There was nothing further to report.</p>	<p align="right">LK</p> <p align="right">TP</p> <p align="right">DB</p>
<p>2022/055</p>	<p>Open Forum</p>	
	<p>Cllr King raised the issue of the litter and discarded items in and around the Canal & River Trust (CRT) compound bin.</p>	

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	<p>Cllr Beard highlighted that he had noticed a team of CRT grass cutters at Jubilee Gardens who had cut the banks of the canal but not the grass by the seating area. Cllr Beard agreed to contact Paul at the CRT and to find out why this grassed area hadn't been maintained.</p> <p>It was noted by Cllr King that a mass protest swim was taking place at Warleigh Weir on Saturday 23rd April to draw attention to the issues of river pollution.</p> <p>A brief discussion was had regarding vandalism in the village including the vandalism to a memorial bench on Jubilee Garden's, damaged lights at St Nicholas Church, damage to the bus stop bench on the Vale and the break in of the Spar shop which was thought to be an isolated incident.</p> <p>The Council would speak with Cllr Bash and consider what areas of responsibility he would be interested in.</p>	DB
2022/056	Date of next meeting. Wednesday 11th May (Annual residents meeting) 7.30pm. Thursday 19th May 2022 (Annual meeting of the Parish Council) 7.30pm with the (Parish Council meeting) to follow	
	There being no further business the meeting closed at 21.26 pm	

Signed:

Chair:

Date: