

	<p>Regarding the funding of new items of play equipment Cllr Kevin Guy noted that the scheme would not cover playground items, but they could allocate Community Infrastructure Levy (CIL) money towards a particular item and to contact him directly regarding this.</p> <p>Regarding the funds for the crossing on the Warminster Road 'Severance Study' Kevin Guy reported that the money should be received by BANES during the current Financial Year.</p> <p>Recent instances of Vandalism were highlighted. Cllr Bash agreed to speak with the Bathampton PCSO to get advice on a potential targeted letter drop. Cllr Kevin Guy agreed to raise this with the new Chief Inspector if Cllr Bash did not get a response. He would additionally find out during his meeting with the Chief Inspector if there has been an increase in recently reported vandalism.</p>	<p>RB</p> <p>KG</p>
2022/086	Review of actions carried forward from previous meetings	
	<p>The actions carried forward were reviewed.</p> <p>The Chair reported that she had spoken to National Highways (NH), formally known as Highways England regarding the Street Lights. It was noted that NH was in the process of updating lights to LED and whilst the replacement along the A36 was going to happen, it would take some time. It was unknown why the lights had not been replaced to non-LED lights in the interim.</p> <p>The Clerk was asked to email Cllr Beard and find out if a stand at the village show for the Parish Council had been confirmed and to find out if this would be provided at no charge.</p> <p>Cllr King noted that she had informally invited the Repair Café back, but she would confirm their attendance.</p>	<p>Clerk</p> <p>LK</p>
2022/087	Finance	
	a) <u>Financial Report for April 2022</u>	
	This had been circulated previously.	
	<u>Table 1</u>	
	The clerk referred to her report and noted a cash movement of £545.11 during May. It was noted that the VAT reclaim had been received from HMRC and the Parish Agency Grant from BANES. Larger costs had been incurred with the purchase of the new mower, the insurance payment and payment to the Internal auditor.	
	<u>Table 2</u>	
	Transactions from the 1 st May up to the 31 st May were noted.	
	<u>Table 3</u>	
	<p>The Clerk referred to the items of expenditure requiring approval.</p> <p>The Clerk Highlighted that the Handyman had returned the mower back to Hurley where they concluded that the mower had grass packed into the deck and missing the drive belt which was not covered under warranty. The cost to repair the mower at £76.12 (inclusive of VAT) was approved.</p> <p>The expenditure listed totalling £598.00 and the clerk and handyman salaries totalling £1,004.02 were approved for payment.</p>	

Bathamton Parish Council

Minutes from 16.06.22

	Date	Payee	Details	Net	VAT	Gross	
	16.06.2022	Hurley Engines	Lawn Mower repair	£63.43	£12.69	£76.12	
	16.06.2022	HMRC	Q1 payment (April-June)	247.20	0.00	£247.20	
	16.06.2022	Clerk Expenses	Jubilee Plaque	166.67	33.33	£200.00	
	16.06.2022	Paul Richardson	Plumbing work at the allotments	74.68	0.00	£74.68	
			Sub Total			£598.00	
	The above invoices were checked, the report was approved by the Council and signed by the Chair.						
	b) <u>Clerks' Report</u>						
	<p>The Clerks' Report covering everything from the previous meeting (19th May 2022) had been circulated prior to this meeting.</p> <p>The Clerk reported that the necessary documents had been submitted to the external auditor on the 26th May 2022. The notice of right to inspect the accounting statements had been posted on the Bathampton Parish Council website on the 27th May.</p> <p>The Clerk highlighted that the donation of £207.78 had now been received from the WI and Methodist Church and the money had been transferred to the Playground Project account.</p> <p>The Clerk referred to an update made by the Avon Local Councils Association (ALCA) to the Model standing orders regarding procurement and financial controls. The Chair thought this may not apply to Bathampton Parish Council as the revised information on procurement was unlikely to have been included. It was agreed to wait until the ALCA fully review the Standing Orders later in the year and then update accordingly.</p> <p>The Clerk referred to the costs to undertake the Certificate in Local Administration Qualification (CILCA) qualification. The additional cost of £250 + VAT to undertake the training 'Building your CILCA Portfolio Course' was approved. The Clerk noted that she would enrol on the course to commence during September 2022.</p> <p>The council were happy with Curo's plans for the grass cutting of the Vale.</p> <p>Regarding the Parish Council's inventory, the Clerk would circulate the current Insurance Policy that includes cover for replacing the playground equipment. The Council were interested in knowing approximate costs to replace all the playground equipment if required.</p> <p>It was suggested that the information regarding the use of mirrors at junctions should be included into the next Parish Council newsletter.</p> <p>The Clerk referred to the correspondence received.</p>						Clerk
							Clerk
2022/088	Allocation of 2022 Surplus Funds						
	<p>The Chair referred to her proposal for the Surplus Funds which had been circulated prior to the meeting. It was unanimously agreed that due to budget being set aside for the allotments and tree works there was no need to increase General Reserves beyond £25k.</p> <p>It was also agreed that the unspent Community Infrastructure Levy (CIL) of £2,672 would remain in General Reserves and not Earmarked for the playground to follow best practice regarding how CIL money is spent but on the agreement that it would be allocated towards Playground repairs or the Playground Project, whichever comes first. The remaining surplus as of March 2022 would be transferred into the Playground Project account bringing total funds for the Playground to £37,328.</p>						

