

Minutes of the Meeting held on 21st July 2022

Present: M. Brennan (MB) (Chair), L. King (LK) (Vice Chair), R. Bash (RB), J. Helps (JH), T. Purpuri (TP), G. Ardrey (GA) and Clerk L. Daly.

		Actions
		Actions struck through are complete
2022/093	Welcome: The Chair welcomed everyone to the meeting.	
2022/094	Apologies: Cllr Beard (DB)	
2022/095	Declarations of interest	
	There were none.	
2022/096	Minutes of the previous meeting	
	The Minutes for the meeting of Bathampton Parish Council held on the 16 th June 2022 had been circulated prior to the meeting. Subject to the Clerk amending the list of Councillors who were present at the meeting, the Minutes were AGREED and APPROVED and were signed by the Chair.	
2022/097	Review of actions carried forward from previous meetings	
	<p>The actions carried forward were reviewed.</p> <p>The Chair noted that she would speak with Kay from the village Café to arrange the return of the Parish Maps to sell at the Village Show. It was additionally agreed to bring along the footpath forms and Playground project flyers that were surplus from the previous show. Cllr Helps additionally highlighted that she had offered the use of her Gazebo at the Village show.</p> <p>The Clerk was asked to contact the owner of the triangular field to find out if they own the land on which there is fly tipping.</p> <p>The Council agreed that the Warminster Road signage, located just after the Down Lane junction was fine in its current position. It was agreed that it is visible enough for oncoming traffic to see and there is no other more suitable place for it to be placed. No further action would be taken.</p> <p>Cllr Helps agreed to send a message to The West of England Combined Authority (WECA) to ask that the bus company who wins the contract for the number 11 in August can consider the timetable in view of the D1 and ensure the timings are set more appropriately.</p> <p>Cllr Purpuri reported that Ward Cllr's Sarah Warren and Kevin Guy wished to view the Conker Crossing solutions report prior to it being sent to the Parish Council. Despite numerous requests, the report still had not been received and Cllr Purpuri would follow this up next week.</p> <p>Cllr Bash agreed to provide a write up for the Parish Newsletter regarding the reporting of vandalism within the village.</p> <p>Cllr Purpuri agreed to include a write up for the Parish Newsletter to make people more aware about how they can report and upload video evidence of dangerous and illegal driving.</p>	<p align="right">MB</p> <p align="right">Clerk</p> <p align="right">JH</p> <p align="right">RB</p> <p align="right">TP</p>

2022/098	Finance																									
	a) <u>Financial Report for July 2022</u>																									
	This had been circulated previously.																									
	<u>Table 1</u>																									
	The clerk referred to her report and noted a cash movement of -£1,142 during June and £6,953 for the year to date which the Chair noted was expected following receipt of the Precept.																									
	<u>Table 2</u>																									
	Transactions from the 1 st June up to the 30 th June were noted.																									
	<u>Table 3</u>																									
	<p>The Clerk referred to the items of expenditure requiring approval.</p> <p>The expenditure listed totalling £2,432.77 and the clerk and handyman salaries totalling £1,004.02 for July and the Clerk and handyman salaries totalling £1,004.02 for August were approved for payment.</p> <p>The Council additionally approved the Bristol Print invoice or an alternative invoice up to the same value of £167.50 for the printing of the August Parish Newsletter. The Clerk would look to obtain additional quotes before the printing of the next newsletter.</p> <table><tr><th>Date</th><th>Payee</th><th>Details</th><th>Net</th><th>VAT</th><th>Gross</th></tr><tr><td>21.07.2022</td><td>EDF</td><td>Electricity (1st April - 30th June 2022)</td><td>£56.80</td><td>£2.84</td><td>£59.64</td></tr><tr><td>21.07.2022</td><td>BANES</td><td>Grass Cutting</td><td>1,977.61</td><td>395.52</td><td>£2,373.13</td></tr><tr><td></td><td></td><td>Sub Total</td><td></td><td></td><td>£2,432.77</td></tr></table>	Date	Payee	Details	Net	VAT	Gross	21.07.2022	EDF	Electricity (1st April - 30th June 2022)	£56.80	£2.84	£59.64	21.07.2022	BANES	Grass Cutting	1,977.61	395.52	£2,373.13			Sub Total			£2,432.77	Clerk
Date	Payee	Details	Net	VAT	Gross																					
21.07.2022	EDF	Electricity (1st April - 30th June 2022)	£56.80	£2.84	£59.64																					
21.07.2022	BANES	Grass Cutting	1,977.61	395.52	£2,373.13																					
		Sub Total			£2,432.77																					
	The above invoices were checked, the report was approved by the Council and signed by the Chair.																									
	b) <u>Clerks' Report</u>																									
	<p>The Clerks' Report covering everything from the previous meeting (16th June 2022) had been circulated prior to this meeting.</p> <p>The Clerk reported that the internal quarterly review for April – June 2022 had been completed and verified by Cllr Ardrey.</p> <p>The Clerk reported that following receipt of the June Playground inspection report she had instructed the Handyman to fill the hole that was present on the football pitch. The Clerk additionally reported that she was consulting with HAGS to obtain a quote for a replacement Aerial Runway tyre and to fix the issue with the grass mat surface around the parallel bars.</p> <p>The Council agreed to approve the Clerk's request to undertake the ALCA portfolio training course at a total cost of £300 (excl VAT) rather than the SLCC course previously approved at £250 + VAT.</p> <p>The Council approved the invoice for £200 part payment to enable the Clerk to start the course on the 9th September and complete units 3, 4 & 5 with units 1 & 2 at a cost of £100 to be approved at a later date.</p> <p>Regarding the insurance for the Playground Equipment, the Council unanimously agreed to wait until the equipment is replaced before updating the values. The Clerk additionally noted that the Policy would be up for renewal in 2023 where</p>	Clerk																								

Bathampton Parish Council

Minutes from 21.07.22

	<p>quotes would be obtained and would be an opportunity to update the Policy as required.</p> <p>An in-depth discussion was had regarding the complaints received from numerous residents relating to the designated parking spaces for scooters within the village. The Clerk was asked to draft a letter to BANES asking that the designated parking areas are reviewed as the Parish Council had not been consulted on regarding the sites and in view that they have not considered the view of pedestrians using the pavement.</p> <p>The Clerk reported that following feedback from the Council a response had been sent to the resident regarding the request to remove / replace the metal chain that was attached to the Parish Council garage, highlighting that the Parish Council had no plans to replace the metal chain. It was highlighted that the Parish Council encourages people to play in the safe confines of the Recreation grounds.</p> <p>The Clerk highlighted that an additional email had been received from the same resident asking that the chain be changed to a normal chain which the resident was offering to replace at their own cost. After a discussion, it was agreed that the Parish Council were happy with the existing chain but to thank the resident for their offer.</p> <p>The Clerk agreed to put together a write up for the Parish Newsletter regarding sightings of Hedgehogs within the village and what the Community can do to help protect them.</p> <p>The Chair highlighted that a property on the Warminster Road had been using the Bridleway for building works deliveries where a section of hedgerow that borders the footpath had also been removed. It was additionally highlighted that the waste from the hedgerow was now blocking the ditch which BANES had cleared out last year. The issue would be raised with Cllr Beard to follow this up with BANES to find out what action can be taken.</p> <p>The Clerk referred to the other correspondence received.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>DB</p>
2022/099	Bathampton Parish Council Newsletter	
	<p>The timings and content for the August newsletter were agreed.</p> <p>Cllr Helps would look and see if the Jubilee Plaque had been installed.</p>	<p>All</p> <p>JH</p>
2022/100	Bathampton Parish Council Village show stand	
	Cllr Helps offered to loan one of her Gazebos for the Parish Council stand at the Village Show and would find out what size they would prefer to use. Left over forms and flyers would be used as discussed under Agenda item 2022/097 and a timetable to manage the stand on the 10 th September would be arranged nearer to the date of the show.	
2022/101	Ongoing Items	
	<p><u>Climate Emergency</u></p> <p>Cllr Helps provided an update regarding the plan presented by CURO for the planting of trees on Holcombe Vale. It was suggested that CURO would incur the costs and manage the trees once planted. The Council were happy with the proposed plan. Cllr Helps agreed to liaise with CURO to move the project forward.</p> <p><u>Safer routes to school</u></p> <p>There was nothing further to report.</p>	

Bathampton Parish Council

Minutes from 21.07.22

2022/102	Group Reports	
	<p>Planning & Conservation</p> <p>Cllr King referred to her report which had been circulated prior to the meeting.</p> <p>Cllr King referred to an application (22/02444/FUL) for the development to the existing front ground floor plan to enlarge the living room and front porch. The Planning group noted that they had no objections to the application in principle but noted that the revised plans meant there was no ground floor WC which they believe is now regarded as being essential and which should be reinstated.</p> <p>The Planning group additionally proposed a 'No Objection' to the revised application for New Leaf Farm (22/02604/FUL) which was a revision of a proposal previously approved and relating to the change of use from an agricultural barn into a single dwelling with associated facilities.</p> <p>Cllr King would query directly with the applicant regarding the applicant's name on the planning application as it was thought that it was under group ownership where all named owners should be included. The Chair would forward contact details to Cllr King.</p> <p>Cllr King finally referred to a Tree Preservation order (TPO) application for tree works at 4 Miller Walk (22/02393/TRO). Cllr King highlighted that following a request to have an extension for comment, BANES had informed the Clerk that from assessment of the documentation the trees were unsafe, and the removal of the trees had been approved with conditions that a replacement tree is planted.</p> <p>The Council were in support of the planning groups proposed responses to the applications received and responses would be submitted to BANES following the meeting.</p> <p>Cllr King would get clarification on the law regarding building works commencing relating to applications (21/03111/FUL) and (21/05109/FUL). The initial application had been permitted but the second application had been refused and the applicants were appealing. The Parish Council wished to find out why building works had commenced if an appeal was pending.</p> <p>Highways</p> <p>Cllr Purpuri reported that an onsite meeting had been due to take place regarding the Severance issues on the A36 in Bathampton and to discuss potential options, but it had been postponed until August due to the hot weather.</p> <p>Cllr Purpuri referred to the Police community fund which helps fund street furniture. Cllr Purpuri agreed to contact BANES to find out what street furniture e.g., Flashing speed signs for Bathampton Village the Parish Council may be able to acquire and would report back.</p> <p>The Chair highlighted that 'Canals' would be included on the agenda, under group reports for the September Parish Council meeting. The issue of rats present around the Canal & River Trust (CRT) compound bin was highlighted.</p> <p>Footpaths</p> <p>The Clerk was asked to obtain an update from Cllr Beard regarding how many footpath volunteers he currently has and to provide an update on the clearance of the village paths.</p>	<p>LK/MB</p> <p>LK</p> <p>TP</p> <p>Clerk</p>

Bathampton Parish Council

Minutes from 21.07.22

	<p><u>Leisure & Amenities</u> Regarding the installation of a new gate at the allotments, Cllr Helps noted that she had been presented with a solution that would not involve removing the current post and would look to follow this up. There was nothing further to report.</p> <p><u>Policy & Finance</u> There was nothing further to report.</p> <p><u>BPC's Digital Presence</u> There was nothing further to report.</p>	
2022/103	Open Forum	
	<p>Cllr King noted that she had been School Governor as the representative for the Parish Council for the past 12 year but is unable to continue. Cllr Purpuri agreed to take over the role.</p> <p>Regarding the survey relating to Air B&B's, it was agreed that it does not appear to be an issue within Bathampton, and it was decided not to complete.</p> <p>The Clerk would follow up with WECA to find out if the Warminster Road bus stop is now a timed stop.</p> <p>Regarding the request sent to Ward Cllr Sarah Warren from a resident to have a bus timetable screen on Down Lane, it was noted by BANES that the resident has a good case to get RTI installed on the Down Lane bus stop. Following a discussion, the Clerk was asked to contact Ward Cllr Sarah and note that the Parish Council support this request and ask that it is included on their list of identified sites for a RTI unit to be fitted.</p>	<p>Clerk</p> <p>Clerk</p>
2022/104	Date of next meeting. Thursday 15th September 7.30pm.	
	There being no further business the meeting closed at 21.05 pm	

Signed:

Chair:

Date: