

Minutes of the Meeting held on 15th December 2022

Present: M. Brennan (MB) (Chair), L. King (LK) (Vice Chair), J. Helps (JH), R. Bash, G. Ardrey (GA) D. Beard (DB) and Clerk L. Daly.

Two members of the public in attendance.

		Actions
		Actions struck through are complete
2022/135	Welcome: The Chair welcomed everyone to the meeting.	
2022/136	Apologies: Cllr T. Purpuri	
2022/137	Declarations of interest	
	There were none.	
2022/138	Minutes of the previous meeting	
	The Minutes for the meeting of Bathampton Parish Council held on the 17 th November 2022 had been circulated prior to the meeting. The Minutes were AGREED and APPROVED and signed by the Chair.	
2022/139	Review of actions carried forward from previous meetings	
	<p>The actions carried forward were reviewed.</p> <p>Cllr Beard reported that he was consulting with BANES to arrange a site visit to the Bridleway in the New Year to look at the drainage issue and the compacted mud and gravel at the entrance to the Bridleway that leads onto the A36.</p> <p>The Chair noted that the Big Lemon bus contract runs until April 2023.</p> <p>Cllr Beard reported that he had spoken to National Highways (NH) regarding the planned closure of the A36 during 2023. Cllr Beard noted that NH were currently in the engineering planning stage of the work and whilst no plans were in place yet regarding rerouting buses and resident access, it would be included as part of their implementation plans.</p>	
2022/140	Finance	
	a) <u>Financial Report for December 2022</u>	
	This had been circulated previously.	
	<u>Table 1</u>	
	The clerk referred to her report and reported a cash movement of -£619.59 during November and £11,578.55 for the year to date. The Clerk reported that receipt of allotment rents had helped offset some of the costs during November, being the Handyman's expenses and the printing of literature for the Canal Bridge consultation.	
	<u>Table 2</u>	
	<p>Transactions from the 1st November up to the 30th November were noted.</p> <p>The Clerk noted that an error had been made on the invoice to the Village show committee for the November 2022 Newsletter. The invoice total should have been £80 but only £33.50 had been invoiced for. The Clerk noted that she had already</p>	Clerk

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	<p>informed the village Show Committee and she would be sending a follow up invoice for the remaining balance of £46.50.</p> <p>The Chair asked the Clerk to find out what the Village Show Committee’s plans are for their next Newsletter contribution.</p>	Clerk																																																						
	<p><u>Table 3</u></p>																																																							
	<p>The Clerk referred to the items of expenditure requiring approval. The Clerk noted that the Clerk and Handyman salaries for December included back dated pay rise from the 1st April 2022 following receipt of the 2022-2023 National Salary awards. Calculations for this had been included in the financial report and Clerk’s report circulated prior to the meeting. Councillors agreed these salaries.</p> <p>The expenditure listed totalling £1,197.01 and the Clerk and Handyman salaries totalling £1,742 were approved for payment.</p> <table><tr><th>Date</th><th>Payee</th><th>Details</th><th>Net</th><th>VAT</th><th>Gross</th></tr><tr><td>15.12.2022</td><td>SLCC</td><td>Membership fee</td><td>£146.00</td><td>£0.00</td><td>£146.00</td></tr><tr><td>15.12.2022</td><td>EDF</td><td>Energy Supply (01.07.22 - 01.10.22)</td><td>58.16</td><td>2.91</td><td>£61.07</td></tr><tr><td>15.12.2022</td><td>Bathampton Village Hall</td><td>Hire of Village Hall (Share & Repair + Consultations)</td><td>52.80</td><td>0.00</td><td>£52.80</td></tr><tr><td>15.12.2022</td><td>Fine Pines</td><td>Christmas Tree</td><td>150.00</td><td>30.00</td><td>£180.00</td></tr><tr><td>15.12.2022</td><td>BANES</td><td>Play area inspection - 2022</td><td>343.78</td><td>68.76</td><td>£412.54</td></tr><tr><td>15.12.2022</td><td>Clerk Expenses</td><td>IONOS (Sept - December 2022)</td><td>16.00</td><td>3.20</td><td>£19.20</td></tr><tr><td>15.12.2022</td><td>HMRC</td><td>HMRC - Quarter 3 (October-December 22)</td><td>325.40</td><td>0.00</td><td>£325.40</td></tr><tr><td></td><td></td><td>Sub Total</td><td></td><td></td><td>£1,197.01</td></tr></table>	Date	Payee	Details	Net	VAT	Gross	15.12.2022	SLCC	Membership fee	£146.00	£0.00	£146.00	15.12.2022	EDF	Energy Supply (01.07.22 - 01.10.22)	58.16	2.91	£61.07	15.12.2022	Bathampton Village Hall	Hire of Village Hall (Share & Repair + Consultations)	52.80	0.00	£52.80	15.12.2022	Fine Pines	Christmas Tree	150.00	30.00	£180.00	15.12.2022	BANES	Play area inspection - 2022	343.78	68.76	£412.54	15.12.2022	Clerk Expenses	IONOS (Sept - December 2022)	16.00	3.20	£19.20	15.12.2022	HMRC	HMRC - Quarter 3 (October-December 22)	325.40	0.00	£325.40			Sub Total			£1,197.01	
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	<p>The above invoices were checked, the report was approved by the Council and signed by the Chair.</p>																																																							
	<p>b) <u>Clerks’ Report</u></p>																																																							
	<p>The Clerks’ Report covering everything from the previous meeting (17thNovember 2022) had been circulated prior to this meeting.</p> <p>Following a discussion on the use of weed killer in the Village, Cllr Helps agreed to ask the Handyman what type of weed killer he was using.</p> <p>The Clerk updated the Council on a meeting that she had attended with Cllr Purpuri, Cllrs Sarah Warren & Kevin Guy, and a member of the Parish, concerning the designated parking spaces of VOI scooters in the village.</p> <p>The Clerk highlighted that Cllr Sarah Warren had asked Jessica Fox-Taylor, the Team leader sustainable Transport contact at BANES to consult with VOI and ask for the designated parking space at the top of Bathampton Lane (outside St Georges Garden House) to be removed as the parking space infringes access to the driveway and obstructs the narrow pavement.</p> <p>Options to either move the designated parking space from outside of Bathampton surgery or to install a scooter rack for five scooters to help ensure orderly parking and prevent the defibrillator from being obstructed were additionally being investigated.</p> <p>Following an update from Cllr King, the Clerk agreed to contact the resident who had raised issues regarding the character and appearance of the Spar Shop shutters to advise the resident that the Spar do require planning permission and that following a discussion between the Parish Council and the Spar, the Spar intend to contact the BANES planning Department.</p> <p>The Clerk referred to the other correspondence received.</p>	<p>JH</p> <p>Clerk</p>																																																						

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2022/141	Grants to Community Groups	
	<p>The grant applications and supporting accounts received for the 2023 Grant application process had been circulated to all Councillors prior to the meeting.</p> <p>Following a discussion, the amounts awarded to each organisation were unanimously agreed as follows: Bathampton Playgroup - £100, Bathampton Cricket club - £50, The Luncheon Club - £125, Village Show Committee - £800 and St Nicholas Church for churchyard maintenance - £1,000.</p> <p>The Clerk noted that she would contact the organisations during January to let them know the outcome of their application.</p>	Clerk
2022/142	Share & Repair Café events	
	<p>Cllr King reported back on the November Share & Repair Cafe. It was agreed that it was worth continuing the Share & Repair Cafes, but any future events would require additional publicity. The possibility of combining the Café with another event in the hall was also discussed.</p> <p>Cllr Beard agreed to find out when the Village Show Committee would be looking to hold their 2023 Plant sale.</p> <p>Regarding the costs of the events, Cllr King would find out whether the Share & Repair Cafe would be willing to contribute towards the costs in view that they take receipt of the donations received.</p>	DB
2022/143	Canal Bridge Consultation	
	<p>In the absence of Cllr Purpuri, it was agreed to put the Canal Bridge Consultation back onto the Agenda for the January Parish Council meeting.</p> <p>Cllr King and Cllr Beard offered to assist Cllr Purpuri on the project to help drive it forward.</p>	
2022/144	Ongoing Items	
	<p><u>Climate Emergency</u></p> <p>Cllr Helps reported that she was following up with Transition Bath regarding the possibility of conducting Thermal Camera training at her house during January. Cllr Helps would provide an update to the Parish Council once arrangements for this training had been confirmed.</p> <p><u>Safer routes to school</u></p> <p>There was nothing further to report.</p>	
2022/145	Group Reports	
	<p><u>Planning & Conservation</u></p> <p>Cllr King referred to her report which had been circulated prior to the meeting.</p> <p>Cllr King referred to an application (22/04648/FUL) for the erection of a rear and side extension with internal alterations at 11 Warminster Road. A 'No Objection' response was proposed but to ask BANES to check that the proposed balcony does not overlook the neighbours.</p> <p>Regarding applications (22/03960/FUL) & (22/03961/LBA) at Ye Grange, High Street and the installation of solar panel system on inner south facing slope of double pitched roof, a 'No Objection and full support for the application from Bathampton Parish Council was proposed.</p>	

	<p>For 5 Kennet Park, application (22/04747/FUL) a 'No Objection' response was proposed for the erection of a double storey side extension and renovation works including alterations to windows and doors and fitting of an EV charging point.</p> <p>A 'No Objection' response was also proposed for 30 Warminster Road (22/04615/FUL) being the erection of a split-level rear extension, loft conversion, installation of rear dormer, engineering works for creation of lower ground floor and demolition of garage but to ask BANES to check that the proposed balcony does not overlook the neighbours.</p> <p>An application (22/04769/TCA) received for tree works at Court Leet Farm was discussed. A 'No Objection' response was proposed by the Planning group.</p> <p>For 74 Holcombe Vale (22/02984/FUL) being a revised application, Cllr King noted the planning groups proposed response was to note to BANES that the information provided makes it difficult to judge the scale of the proposed works with concerns of over development and the potential of the property owners being able to sub divide the plot.</p> <p>Cllr King reported that a new application had been received for the University of Bath (22/04720/FUL) for the construction of a floodlit recyclable all weather turf pitch and multi-use games area and additional lighting to the training strip. The Planning group proposed that a response to the application should be in support of the conclusions agreed by the National Trust and Bath Preservation Trust due to the Parish Council having limited knowledge on light pollution and the Bat population. It should also note the need to minimise any glow from the lighting installed.</p> <p>The Council were in support of the planning groups proposed responses to the applications received and responses would be submitted to BANES by the Clerk following the meeting.</p> <p><u>Highways</u></p> <p>The Chair reported that Cllr Purpuri had contacted Bathford Parish Council regarding the recent trialling of an automatic speed watch system with the police. It was also noted that Cllr Purpuri was reaching out to another Parish Council who had been trialling this scheme for longer and would be able to provide more information on its effectiveness afterwards.</p> <p><u>Footpaths</u></p> <p>Cllr Beard agreed to look at the pathway between Bathampton Lane and Devonshire Road during the Spring as it was likely to need attention in the next few months. There was nothing further to report.</p> <p>Councillors were happy to personally offer their time to clear the leaf mound from along the pavement on the A36 by the Warminster Road steps.</p> <p><u>Leisure & Amenities</u></p> <p>There was nothing further to report.</p> <p><u>Policy & Finance</u></p> <p>There was nothing further to report.</p> <p><u>BPC's Digital Presence</u></p> <p>There was nothing further to report.</p> <p><u>Canals</u></p>	<p>Clerk</p>
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	Cllr Bash noted that he was following up with the Canal & River Trust regarding the compound bin and canal signage.	
2022/146	Open Forum	
	<p>The Clerk reported that she had sent an email of thanks on behalf of the Parish Council to the Clean & Green team who had conducted graffiti removal and leaf clearance from areas within the village.</p> <p>The Chair noted that the BANES elections would be approaching in May 2023 and noted that a request for new Councillors would be included in the next two Parish Council newsletters. The Chair further noted that Councillors would need to complete paperwork to reapply to be a Councillor.</p>	
2022/147	Date of next meeting. Thursday 19th January 7.30pm.	
	There being no further business the meeting closed at 20.36 pm	

Signed:

Chair:

Date: