

Minutes of the Meeting held on 19th January 2023

Present: M. Brennan (MB) (Chair), L. King (LK) (Vice Chair), J. Helps (JH), R. Bash, D. Beard (DB), T. Purpuri (TP) and Clerk L. Daly.

		Actions
		Actions struck through are complete
2023/001	Welcome: The Chair welcomed everyone to the meeting.	
2023/002	Apologies: Cllr G. Ardrey (GA).	
2023/003	Declarations of interest	
	There were none.	
2023/004	Minutes of the previous meeting	
	The Minutes for the meeting of Bathampton Parish Council held on the 16 th December 2022 had been circulated prior to the meeting. The Minutes were AGREED, APPROVED, and signed by the Chair.	
2023/005	Review of actions carried forward from previous meetings	
	<p>The actions carried forward were reviewed.</p> <p>Cllr Purpuri noted that he had registered for the free ALCA training 'Introduction to Local Councils' during November and despite receiving an email to confirm enrolment, details to complete the training had not been received. The Clerk agreed to follow this up with the ALCA.</p> <p>The Clerk agreed to follow up with Ward Cllr Sarah Warren regarding the Liveable Neighbourhood applications that she was going to share with Bathampton Parish Council.</p> <p>Aside from the signage that the Canal & River Trust (CRT) had recently put in place around the George Inn area of the canal, Cllr Bash reported that there was nothing further that the CRT could do in view that the canal path is a shared route for cyclists and pedestrians. No further action would be taken.</p> <p>It was noted by Cllr Beard that the Village Show Committee were planning to hold their plant sale on Saturday the 10th June.</p> <p>It was agreed to include the 'Share & repair' café onto the agenda for the February Parish Council meeting to discuss plans for the next event.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
2023/006	Finance	
	a) <u>Financial Report for January 2023</u>	
	This had been circulated previously.	
	<u>Table 1</u>	
	The clerk referred to her report and reported a cash movement of -1,730.57 during December and £9,847.98 for the year to date.	
	<u>Table 2</u>	
	Transactions from the 1 st December up to the 31 st December were noted.	
	<u>Table 3</u>	

	<p>The Clerk referred to the items of expenditure requiring approval. The Clerk noted that The Village Show Committee would be contributing £80 towards the total cost of the February Parish Council newsletter.</p> <p>The expenditure listed totalling £916.99 and the Clerk and Handyman salaries totalling £1,090.60 were approved for payment.</p> <table><tr><th>Date</th><th>Payee</th><th>Details</th><th>Net</th><th>VAT</th><th>Gross</th></tr><tr><td>19.01.2023</td><td>EDF Energy</td><td>Electricity (02.10.22 - 31.12.22)</td><td>£95.42</td><td>£4.77</td><td>£100.19</td></tr><tr><td>19.01.2023</td><td>BANES</td><td>Zip Wire Tyre Replacement</td><td>414.00</td><td>82.80</td><td>£496.80</td></tr><tr><td>19.01.2023</td><td>ALCA</td><td>CILCA Training (Session 1 - Units 1&2)</td><td>100.00</td><td>0.00</td><td>£100.00</td></tr><tr><td>19.01.2023</td><td>Minuteman Press</td><td>Printing of newsletter</td><td>220.00</td><td>0.00</td><td>£220.00</td></tr><tr><td></td><td></td><td>Sub Total</td><td></td><td></td><td>£916.99</td></tr></table>	Date	Payee	Details	Net	VAT	Gross	19.01.2023	EDF Energy	Electricity (02.10.22 - 31.12.22)	£95.42	£4.77	£100.19	19.01.2023	BANES	Zip Wire Tyre Replacement	414.00	82.80	£496.80	19.01.2023	ALCA	CILCA Training (Session 1 - Units 1&2)	100.00	0.00	£100.00	19.01.2023	Minuteman Press	Printing of newsletter	220.00	0.00	£220.00			Sub Total			£916.99	
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	<p>The above invoices were checked, the report was approved by the Council and signed by the Chair.</p>																																					
	<p>b) <u>Clerks' Report</u></p>																																					
	<p>The Clerk referred to her report covering everything from the previous meeting (16th December 2022) which had been circulated prior to this meeting.</p> <p>The Clerk reported that the Internal Quarterly review for October – December 2022 had been verified and signed by Cllr Ardrey on the 12th January 2023.</p> <p>The Clerk highlighted that an online meeting regarding the elections was taking place on the evening of the 25th January, and she would circulate details and a timetable to Councillors after the meeting.</p> <p>Following a brief discussion regarding the designated VOI scooter parking sites in the village, the Clerk was asked to contact Jessica Fox-Taylor, the Team leader Sustainable contact at BANES to obtain an update.</p> <p>Regarding an email received by the Clerk from a member of the Parish to place a memorial bench on the skyline, the Clerk was asked to contact the parishioner back and suggest that they contact the Golf course who own the land to obtain permission. Cllr Brennan suggested that the Clerk advises the member of the Parish to consider putting in a fixed and more robust bench as the one currently there gets moved around and has been damaged.</p> <p>Regarding the Parish Liaison Meetings, the Clerk was asked to provide feedback and note a preference for the meeting to continue on Zoom.</p> <p>Cllr King noted that she would be attending the BANES Local Plan Workshop being held on the 30th January.</p> <p>The Clerk referred to the other correspondence received which the Clerk had acknowledged receipt of or had replied to.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>																																				
2023/007	2023/2024 Budget																																					
	<p>The Clerk referred to the 2023/24 Budget which had been circulated to all Councillors prior to the meeting. Following a discussion, Bathampton Parish Council formally agreed its budget for the 2023/24 financial year.</p> <p>It was resolved that Bathampton Parish Council would increase it's precept by 9.6% from £26,000 in 2022/23 to £28,500 in 2023/24.</p>																																					
2023/008	Canal Bridge Consultation																																					
	<p>Cllr Purpuri reported back on the Canal Bridge Consultation.</p> <p>It was agreed to include details of the consultation process and feedback received on the Parish Council website. It was additionally agreed to include a write up in the next Parish Council newsletter to inform members of the parish that these details are on the website. A request for volunteers to help co-ordinate the project</p>																																					

	<p>and to assist on traffic issues within set areas of the village to help form part of the Liveable Neighbourhood application would additionally be included.</p> <p>The Councillors present would also speak to people they know in the village to see if they would be interested in assisting.</p>	
2023/009	Bathampton parish Council Newsletter	
	<p>CLlr Beard reported back on the drainage improvements that had been made along the A36.</p> <p>The content for the newsletter was agreed and it was agreed that write ups would be sent to Cllr helps by the 27th January for inclusion.</p> <p>The Clerk noted that she would contact Minuteman to let them know that the PDF's would be sent to them on the 29th January.</p> <p>Cllr Helps would review the 'What's on Page' to make sure everything is up to date.</p>	<p align="right">AM</p> <p align="right">Clerk</p> <p align="right">JH</p>
2023/010	Ongoing Items	
	<p><u>Climate Emergency</u></p> <p>There was nothing further to report.</p> <p><u>Safer routes to school</u></p> <p>There was nothing further to report.</p>	
2023/011	Group Reports	
	<p><u>Planning & Conservation</u></p> <p>Cllr King referred to her report from the planning group which had been circulated prior to the meeting.</p> <p>Cllr King referred to applications (22/04861/FUL) and (22/04862/LBA) for the removal of a steel staircase linking ground floor to rear garden and the replacement of door with vertical sliding sash window at York House. A 'No Objection' response to the application was proposed.</p> <p>Regarding application (22/05126/FUL) at 168 Holcombe Lane for the erection of a single storey side extension and renewal of existing steps and raised path, a 'No Objection' and support for the application was proposed.</p> <p>The Council were in support of the planning groups proposed responses to the applications received and responses would be submitted to BANES by the Clerk following the meeting.</p> <p><u>Highways</u></p> <p>Following a discussion, it was agreed that in view of Cllr Purpuri's current work commitments, some of his Highway responsibilities would be shared out to other Councillors.</p> <p>Cllr Brennan offered to assist on the Severance Study, and anything related to National Highways (NH) and Cllr Bash would liaise with Cllr Purpuri to look after speeding. Support regarding the Liveable Neighbourhoods Application would be sought as previously discussed (Agenda item 2023/008).</p> <p><u>Footpaths</u></p> <p>Cllr Beard reported that he has asked the Cotswold Warden volunteers to look at the path up on the Downs and to cut back the brambles either side of the footpath by the triangular field on the A36 (BA1/08).</p> <p>The Clerk was asked to add Drainage to the Footpath heading under group reports on the agenda for the next meeting.</p>	<p align="right">Clerk</p>

Bathampton Parish Council

Minutes from 19.01.23

	<p><u>Leisure & Amenities</u></p> <p>It was agreed that Councillors would review their group report headings on the agenda and suggest changes to make them more reflective of their current responsibilities.</p> <p>Cllr Helps provided an update regarding the plans for planting on the Vale. It was agreed that notification of these plans would be communicated to the Parish via the Parish newsletter, which would follow on from previous communications. It was felt that a separate flyer drop wouldn't be necessary.</p> <p><u>Policy & Finance</u></p> <p>There was nothing further to report.</p> <p><u>BPC's Digital Presence</u></p> <p>There was nothing further to report.</p> <p><u>Canals</u></p> <p>Cllr Bash reported that the CRT and BANES teams are in discussions regarding the Rubbish Compound, and they would periodically be getting the vermin control team in when the rat issue worsens.</p>	All
2023/012	Open Forum	
	<p>The Clerk was asked to speak to the Handyman and ask him to look at the Village Noticeboards to make any necessary repairs to improve their appearance and their functionality.</p> <p>The Council were in support of the Village Show Committee using the playing field for a village BBQ on the 8th May to celebrate the King's Coronation. Cllr Brennan suggested that Cllr Beard should ask the Village Show Committee to consider speaking with the WI and Methodist Church who may wish to be involved in the event.</p> <p>The Clerk was asked to obtain a quote for a Plaque to commemorate the Kings Coronation. It was agreed to obtain a quote based on the specifications for the plaque that was created for the Queen's Jubilee. Cllr helps agreed to liaise with the Church regarding its installation.</p> <p>It was reported that the Harbutts have experienced several break ins recently.</p> <p>Cllr Bash noted that he was finding out more information regarding getting fibre for broadband to Bathampton homes.</p>	<p>Clerk</p> <p>Clerk / JH</p>
2023/013	Date of next meeting. Thursday 16th February 7.30pm.	
	There being no further business the meeting closed at 20.58 pm	

Signed:

Chair:

Date: