

**Minutes of the Meeting held on 18<sup>th</sup> July 2024.  
Bathampton Village Hall, 7.30pm.**

**Present:** M. Brennan Chair (MB), G. Ardrey (GA), J. Helps (JH), T. Purpuri (TP), D. Beard (DB) & R. Bash (RB).  
**The meeting started at 7.30pm.**

		<b>Actions</b>
		Actions struck through are complete
<b>2024/110</b>	<b>Welcome:</b> Cllr Brennan (Chair) welcomed everyone to the meeting. The Chair noted that the meeting would be recorded for minuting purposes only.	
<b>2024/111</b>	<b>Apologies:</b> L. King (LK) & Clerk Liz Daly citing holidays. The Council resolved unanimously to accept the reason for absence.	
<b>2024/112</b>	<b>Declarations of interest:</b> None	
<b>2024/113</b>	<b>Minutes of the previous meeting</b>	
	The Minutes for the meeting of Bathampton Parish Council held on the 20 <sup>th</sup> June 2024 had been circulated prior to the meeting.  The Minutes were unanimously APPROVED and would be signed by the Chair at the end of the meeting.	<b>MB</b>
<b>2024/114</b>	<b>Public Participation</b>	
	No members of public in attendance.	
<b>2024/115</b>	<b>Review of actions carried forward from previous meetings</b>	
	<p>The actions carried forward were reviewed. Following the receipt of updated reports and verbal updates during the meeting, the following actions were confirmed as being complete. The Clerk was asked to remove them:</p> <ol style="list-style-type: none"> <li>1) The Council agreed that there was no benefit in following up with the Canal &amp; River Trust (CRT) to obtain a key for the Jubilee Garden gate.</li> <li>2) An update would be included in the newsletter regarding the CRT compound bin and its usage.</li> <li>3) The Chair highlighted that the resident had been responded to regarding the Sydney Road closure and that this had been detailed in the June Parish Council meeting minutes.</li> <li>4) Cllr Helps reported that she had responded to the resident who had contacted her regarding the promotion of their retrofit reporting aspect of their business. Cllr Helps noted that she had made them aware that the Parish Council do not promote commercial businesses but suggesting the 'Local Look' magazine, additionally highlighting that the Parish Council may display something regarding retrofitting reports at their Village Show stand and suggested that they attend.</li> <li>5) Cllr Purpuri agreed to put a write up in the newsletter regarding inappropriate parking on double yellow lines on Down Lane and opposite the Devonshire Road turning.</li> <li>6) It was agreed that Cllr Beard was in on-going discussions regarding the drainage works on the A36 and updates would be provided as and when new information is received.</li> <li>7) The Clerk had created signage to display at the playground when grass cutting work is taking place.</li> <li>8) It was confirmed that Cllr King had spoken to the Share &amp; Repair Café, and they had confirmed that they will be attending the Bathampton Village Show in September.</li> </ol>	

	<div>9) Cllr Helps confirmed that she had spoken to the National Trust regarding the Proposed River Festival for June 2025.</div> <div>10) The Go Green Widcombe retrofitting talk had passed, been attended, and reported back on by Cllr King.</div> <div>11) Cllr King had made a request to the Parish Council to put an item on the agenda for the council to agree their role regarding identifying land within the parish for proposed development. Following a discussion, it was unanimously agreed to add this to the September meeting agenda for discussion and to include a copy of the Housing and economic land availability assessment (HELAA) Sites into Dropbox for the Council to review beforehand.</div> <div>The remaining actions were carried forward.</div>	Clerk																								
2024/116	Finance																									
	a) <u>Financial Report for July 2024</u>																									
	This had been circulated previously.																									
	<u>Table 1</u>																									
	The Chair referred to the financial report which had been circulated by the Clerk prior to the meeting. The Chair highlighted that the Clerk had allocated the Audit cost against the insurance line in error and asked the Clerk to amend.	Clerk																								
	<u>Table 2</u>																									
	Transactions from the 1 <sup>st</sup> June up to the to the 30 <sup>th</sup> June were noted.																									
	<u>Table 3</u>																									
	<div>Expenditure totalling £301.09 and the salaries totalling £1,207.92 were approved for payment. The Salaries totalling £1,207.72 for august were additionally approved.</div> <table><tr><th>Date</th><th>Payee</th><th>Details</th><th>Net</th><th>VAT</th><th>Gross</th></tr><tr><td>18.07.2024</td><td>Minuteman Press</td><td>Printing of the August 2024 PC Newsletter</td><td>£225.00</td><td>£0.00</td><td>£225.00</td></tr><tr><td>18.07.2024</td><td>EDF</td><td>Electricity 01.04.2024 - 30.06.2024</td><td>£72.49</td><td>£3.62</td><td>£76.09</td></tr><tr><td></td><td></td><td>Sub Total</td><td></td><td></td><td>£301.09</td></tr></table>	Date	Payee	Details	Net	VAT	Gross	18.07.2024	Minuteman Press	Printing of the August 2024 PC Newsletter	£225.00	£0.00	£225.00	18.07.2024	EDF	Electricity 01.04.2024 - 30.06.2024	£72.49	£3.62	£76.09			Sub Total			£301.09	Clerk
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	b) <u>Clerk's Report</u>																									
	<div>The Chair referred to the Clerk's report covering everything from the previous meeting (20<sup>th</sup> June 2024), which had been circulated prior to this meeting.</div> <div>It was noted that Councillor Ardrey had reviewed the accounts, bank reconciliation and bank statements for April – June 2024 and these had been verified and signed by Councillor Ardrey on the 7<sup>th</sup> July 2024.</div> <div>Regarding the website issues whereby recently posted content was disappearing, it was highlighted by the Chair that this issue had now been resolved. Cllr Purpuri agreed to double check the website to make sure everything was working correctly.</div> <div>Regarding the issue of flooding into the Lodge on Holcombe Lane, Cllr Beard noted that he had raised this with BANES, and he was consulting with the resident. Regarding the issue of people parking directly outside of their property and blocking their access, Cllr Purpuri highlighted that he had emailed the resident to discuss the issue, but he had not heard back from them yet.</div> <div>Cllr Beard reported that he had cleared the overgrowth on the Holcombe Vale footpath that was making it difficult for residents to pass but he would speak to CURO again to ask them to look at cutting back the overgrown hedge at the front of the property that was protruding onto the pavement.</div>	<div>TP</div> <div>DB</div>																								

<b>2024/117</b>	<b>Bathampton Parish Council Allotment Risk Assessment</b>	
	<p>Cllr Helps referred to the Bathampton Parish Council allotment risk assessment which had been conducted by herself and the Clerk on the 24<sup>th</sup> June 2024. It was noted that some issues had been raised regarding certain plots and the tenants of those plots had been contacted.</p> <p>Cllr Helps additionally noted an issue with large Ash trees on the corner of the allotments that were now casting shade over several allotment plots. It was agreed that Cllr Helps would seek advice from the Handyman and Cotswold Wardens, but it was likely that a tree surgeon would be needed.</p> <p>It was additionally noted by Cllr Helps that the allotment gate on the Recreation field side of the allotments was in a poor state. Cllr Helps noted that with assistance from the Clerk, they would be exploring options and would obtain quotes for its replacement.</p>	<p align="center"><b>JH</b></p> <p align="center"><b>JH / Clerk</b></p>
<b>2024/118</b>	<b>Annual Bathampton Village Show</b>	
	<p>As previously discussed during the meeting, the Parish Council agreed to take a stand at the Bathampton Village Show, being held on the 14<sup>th</sup> September 2024.</p> <p>Cllr Beard agreed to find out if the Village Show Committee set up the Village Hall on the evening prior to the show taking place.</p>	<b>DB</b>
<b>2024/119</b>	<b>Bathampton Parish Council Newsletter</b>	
	<p>The content and timings for the August Parish Council newsletter were discussed and agreed.</p> <p>Cllr Purpuri noted that due to inconsiderate electric bike parking, outside of the surgery, making access difficult and incidents of bikes blocking the surgeries emergency exit, it was noted that BANES had been instructed to close the site.</p> <p>Cllr Brennan referred to the BANES active travel plan consultation and noted that the Canal path has need noted as a 'Quick cycle route.' Concerns were expressed regarding this due to incidents being reported where pedestrian have been injured by cyclists who travel by speed through this section. A response to the consultation would be agreed by the council via email after the meeting and comments would be forwarded to BANES by the Clerk on her return.</p>	<b>Clerk</b>
<b>2024/120</b>	<b>The Safety of Electric-Powered Micromobility Vehicles and Lithium Batteries Bill</b>	
	A discussion took place and the council agreed not to have any involvement in the campaign.	
<b>2024/121</b>	<b>Highway issues and the Sydney Road closure to through-traffic</b>	
	The Council discussed the forthcoming closure of the A36 and the closure of Sydney Road to through traffic.	
<b>2024/122</b>	<b>PM2.5 Air quality monitoring device</b>	
	<p>Cllr Brennan referred to a briefing note which she had placed into Dropbox, containing information taken from the BANES air quality monitoring (AQM) site, the most recent BANES AQM report and the email received from BANES in response to a request made by Cllr Beard for a Fine particulate matter (PM 2.5) monitor to be placed within Bathampton, which he wished the Council to reconsider.</p> <p>A conversation took place, and the council unanimously agreed for Cllr Brennan to contact the BANES Senior Officer for Environmental Monitoring to obtain expert advice and to help understand what useful information may come out from this monitoring and if BANES were able to add Bathampton to their waiting list for PM2.5 monitoring, where would they suggest placing it within the village.</p>	<b>MB</b>

<b>2024/123</b>	<b>Ongoing Items</b>	
	<p><b><u>Climate Emergency</u></b> Cllr Helps referred to the proposed River Festival for summer 2025 which aims to bring local Parish Councils together to run a series of community events, encouraging local people to engage in nature and climate that is relevant to their communities. Councillor Helps noted that she had made the National Trust aware in view of them incorporating Bathampton Meadows into the events.</p> <p><b><u>Safer routes to school</u></b> Following issues as noted earlier (minute 2024/119), the Council agreed for BANES to be instructed to permanently close the designated scooter site outside of the Bathampton Surgery. It was additionally agreed by the council that they would be open to alternative locations within the village should BANES deem another site to be suitable.</p> <p>Cllr Purpuri reported that planning permission is required for the two full height pavements across the canal bridge due to the bridge being listed. The Council agreed to put forward a letter to support the planning application which Cllr Purpuri agreed to action.</p>	<b>TP</b>
<b>2024/124</b>	<p><b>Group Reports</b></p> <p><b><u>Planning &amp; Conservation</u></b> Cllr Ardrey referred to the planning report circulated by Cllr King prior to the meeting. Cllr Ardrey highlighted that the planning application at 45 Hantone Hill had been refused by BANES.</p> <p>The proposed responses for each application were discussed as follows:</p> <p>Application 24/02536/FUL – 29 Devonshire Road for the erection of a single side and rear extension following demolition of existing garage and extension, and enlargement of existing dormer window. The planning group noted no concerns regarding the application and proposed a ‘No Objection’ response. The Parish Council agreed to the proposed response.</p> <p>Application 24/02494/FUL – Trossachs Lodge, Trossachs Drive for the remodelling of existing dwelling, demolition of existing garage, erection of new garage and landscaping. The planning group report proposed a ‘No Objection’ response but it was noted by Cllr Ardrey that concerns from residents had been received by the Parish Council following circulation of the report.</p> <p>Following Council consideration of this new information, the Council agreed for Cllr King and Cllr Ardrey to put together a revised response which would note a ‘no objection’ for the remodelling of the house but an ‘objection’ for the garage due to it being further forward than the current street building line, the roof not being flat or in the same materials as other garages on the street and noting that it should be positioned to allow parking in front of it, allowing safe pedestrian access along the footpath.</p> <p>The Council gave approval for Cllr King and Cllr Ardrey to put together a new response and forward to BANES.</p> <p>Councillor Ardrey was asked to contact the residents who had expressed concerns regarding the planning to make them aware that they can also directly object to the application via the BANES website.</p> <p>The Council additionally approved for any new applications, requiring a response before the September Parish Council to be agreed via email, due to there being no August Parish Council meeting.</p>	<p><b><del>GA/LK</del></b></p> <p><b>GA</b></p>

	<p><b><u>Highways</u></b> There was nothing further to report.</p> <p><b><u>Footpaths</u></b> There was nothing further to report.</p> <p><b><u>Leisure &amp; Amenities</u></b> There was nothing further to report.</p> <p><b><u>Policy &amp; Finance</u></b> There was nothing further to report.</p> <p><b><u>BPC's Digital Presence</u></b> There was nothing further to report.</p> <p><b><u>Canals</u></b> Cllr Beard highlighted that the benches underneath the trees on the bank opposite the school were deteriorating and in need of maintenance. Cllr Bash agreed to raise this issue with the Canal &amp; River Trust (CRT) as the benches are located on CRT owned land.  Cllr Bash noted that he had not received an update from the CRT regarding the grass cutting of Jubilee Gardens.</p>	RB
<b>2024/125</b>	<p><b>Open Forum</b>  Councillor Ardrey gave a brief update on the Parish Liaison meeting that he had attended in Keynsham.</p>	
<b>2024/126</b>	<p><b>Date of next meeting.</b>  Thursday 19<sup>th</sup> September 2024 – 7.30pm - Parish Council meeting.</p>	
	There being no further business the meeting closed at 21.02 pm	

**Signed:** .....

**Chair**

**Date:** .....