

**Minutes of the Meeting held on 20th June 2024.
Bathampton Village Hall, 7.30pm.**

Present: M. Brennan Chair (MB), L. King, Vice Chair (LK), G. Ardrey (GA), J. Helps (JH) & Liz Daly (Clerk).

No members of public in attendance.

The meeting started at 7.30pm.

		Actions
		Actions struck through are complete
2024/096	Welcome: Cllr Brennan (Chair) welcomed everyone to the meeting. The Chair noted that the meeting would be recorded for minuting purposes only.	
2024/097	Apologies: R. Bash & T.Purpuri citing holidays. D.Beard made apologies just before the meeting commenced. The Council resolved unanimously to accept the reasons for absence.	
2024/098	Declarations of interest: The Clerk highlighted that the planning application 24/02245/FUL was for her mother in laws property. The Council discussed if there was a conflict of interest due to the relationship of the Clerk to the applicant. It was agreed by the council that as the planning group considered the application and proposed a response for the full Council to agree or amend, there was no conflict of interest as the Clerk is not involved in the discussions or decisions and only records the decisions and communicates the council's agreed response to BANES.	
2024/099	Minutes of the previous meeting	
	The Minutes for the meeting of Bathampton Parish Council and the Annual meeting of the Parish Council held on the 16 th May 2024 had been circulated prior to the meeting. Both sets of Minutes were unanimously APPROVED and would be signed by the Chair at the end of the meeting.	MB
2024/100	Public Participation	
	No members of public in attendance.	
2024/101	Review of actions carried forward from previous meetings	
	The actions carried forward were reviewed. Following the receipt of updated reports and verbal updates during the meeting, the following actions were confirmed as being complete and the Clerk was asked to remove them: <ol style="list-style-type: none"> 1) Cllr Beard had sent a copy of the Bathampton road safety consultation to Cllr Purpuri for review and comment. 2) The Clerk had calculated the expected surplus for the year ending March 2024. 3) The Clerk had updated the Bathampton Parish Council Financial Regulations and Standing Orders and included on the meeting agenda for review and approval. 4) Cllr Brennan had responded to the resident regarding the Sydney Road closure to through traffic. The remaining actions were carried forward.	
2024/102	Finance	
	a) <u>Financial Report for June 2024</u>	
	This had been circulated previously.	
	<u>Table 1</u>	

	<p>The Clerk referred to the financial report which had been circulated prior to the meeting. This reported a cash movement of £5,298.69 during May and £6,964.59 for the year to date.</p> <p>The Chair referred to the information presented within the report, showing the £7,685.91 of calculated surplus for the Financial Year, ending 31st March 2024. The Council unanimously agreed to transfer the full surplus into the Playground Project fund account to enable the funds to start acquiring interest. The Clerk was additionally asked to put it as an agenda item for the September meeting whereby the council would formally agree on its allocation and following completion of the external audit.</p> <p>The Clerk additionally highlighted that the Parish Council Barclays bank account had received £100.97 of interest after the balance for the Playground Project was transferred to the Charity Bank account. It was unanimously agreed by the council to move this money into the Charty Bank, Playground Project funds account.</p>	Clerk Clerk																														
	Table 2																															
	Transactions from the 1 st May up to the to the 31 st May were noted.																															
	Table 3																															
	<p>Expenditure totalling £409.13 and the salaries totalling £1,193.99 were approved for payment.</p> <p>The Clerk reported that the fuel cap on the brush cutter was broken and in view of this, the equipment was unusable by the Handyman. The Clerk referred to a quote received from Hurley Engineering for a replacement cap being £7.55 + VAT This was approved by the Council and the Clerk was asked to arrange its purchase.</p> <table><tr><th>Date</th><th>Payee</th><th>Details</th><th>Net</th><th>VAT</th><th>Gross</th></tr><tr><td>20.06.2024</td><td>HMRC</td><td>QTR 1 (April - June 2024)</td><td>£302.20</td><td>£0.00</td><td>£302.20</td></tr><tr><td>20.06.2024</td><td>Clerk</td><td>Expenses - IONOS (June 2024) + key cutting</td><td>£11.50</td><td>2.30</td><td>13.80</td></tr><tr><td>20.06.2024</td><td>Handyman expenses</td><td>Gloves, Goggles, Paddlocks, WD40</td><td>£77.60</td><td>15.53</td><td>93.13</td></tr><tr><td></td><td></td><td>Sub Total</td><td></td><td></td><td>£409.13</td></tr></table>	Date	Payee	Details	Net	VAT	Gross	20.06.2024	HMRC	QTR 1 (April - June 2024)	£302.20	£0.00	£302.20	20.06.2024	Clerk	Expenses - IONOS (June 2024) + key cutting	£11.50	2.30	13.80	20.06.2024	Handyman expenses	Gloves, Goggles, Paddlocks, WD40	£77.60	15.53	93.13			Sub Total			£409.13	Clerk
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	b) Clerk's Report																															
	<p>The Clerk referred to the Clerk's report covering everything from the previous meeting (16th May 2024), which had been circulated prior to this meeting.</p> <p>The Clerk noted that she had met with the Handyman to complete his three-month review. The Handyman had asked about acquiring some laminated signage to fix onto the entry gates of the playground asking people not to enter whilst grass cutting works are taking place. The Clerk was asked by the council to put something together.</p> <p>The Clerk referred to the May playground inspection report, received from BANES which had been circulated to the Handyman and Cllr Helps. It was noted that most of the medium risks were relating to the playground surface. No high risks were identified.</p> <p>The Clerk reported that the Reaching Communities & Partnerships National Lottery application had not been successful. It was highlighted that this was due to the National Lottery prioritising projects which more strongly aligned with their programme priorities and the approaches that they are looking to support, specifically those demonstrating community need and how funding will address inequality or disadvantage.</p> <p>The Clerk highlighted that the National Lottery had suggested applying to the grants programme, 'Awards for All' which supports projects up to £20k. The council were happy with this suggestion and the Clerk would put together a new application for council approval.</p> <p>The Clerk highlighted that the liquid found within the Parish Council garage and stored in a large plastic barrel was for mixing with a powder that is used to fix a playground surface</p>	Clerk Clerk																														

Minutes from 20.06.24

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	<p>positive action, relevant to their community. Cllr Helps agreed to speak with the National Trust to start a conversation with them regarding this.</p> <p>Cllr Helps referred to the Steering Group Meeting with focus on Climate and Nature which was set up by BANES to bring parish councils together to share ideas and insights. Cllr Helps noted that she had given her dates and times when she is available to meet and would attend to represent Bathampton Parish Council if able to. It was generally felt by the council that the meeting however wouldn't provide much benefit.</p> <p>Cllr Helps additionally referred to the BANES Parish and Town Nature action plan guidance booklet to help Parish and town councils to take effective action for nature in their local area. It was felt that the Parish Council are already carrying out a lot of the suggestions proposed, and Cllr Helps would query whether there are plans to consider these suggestions as part of the wider Climate and Nature discussions.</p> <p>Cllr King noted that she may attend a retrofitting talk (improving energy efficiency) hosted by Go Green Widcombe to talk through the process from getting an assessment, seeking potential grants and finding suitable installers. Cllr King agreed to send details to Cllr Ardrey who expressed interest in finding out more.</p> <p><u>Safer routes to school</u> There was nothing further to update.</p>	LK
2024/107	<p>Group Reports</p> <p><u>Planning & Conservation</u> The Chair referred to the planning report circulated by Cllr King prior to the meeting. The proposed responses to each application were discussed as follows:</p> <p>Application 24/01908/FUL – 45 Hantone Hill for the erection of a two-storey side extension to form annex. The planning group noted no concerns regarding the application and proposed a 'No Objection' response.</p> <p>Applications 24/02136/FUL & 24/02120/LBA for the demolition of a modern stone-clad wall in the driveway of York House. The planning group proposed a 'No Objection' response but only on the basis that the owners of the Coach House agree.</p> <p>Application 24/02174/FUL - 71 Hantone Hill for the erection of a one storey rear extension, conversion of garage and alterations to existing conservatory. The Planning group proposed a 'No Objection' response to the application but wished to make complaint regarding the quality of drawing submitted and to request to see drawings that are decent and correctly labelled.</p> <p>Application 24/02245/FUL – 105 Holcombe Close for the erection of a single and two storey side extension, new flat roof dormers to existing property and associated external works. The Planning group noted concerns about overlooking with the neighbouring property but if BANES don't identify an issue, a 'No Objection' response was proposed.</p> <p>The council agreed to the proposed comments and the Clerk would respond to BANES following the meeting.</p> <p>Cllr King additionally highlighted that the planning application for New Leaf farm had been withdrawn and the application for Kennet Lodge had been called in to be discussed at a BANES committee meeting.</p>	Clerk

	<p><u>Highways</u> There was nothing further to report.</p> <p><u>Footpaths</u> The Clerk read through the information circulated on email by Cllr Beard and received just prior to the meeting commencing. There was nothing further to report.</p> <p><u>Leisure & Amenities</u> There was nothing further to report.</p> <p><u>Policy & Finance</u> There was nothing further to report.</p> <p><u>BPC's Digital Presence</u> The Clerk noted that the Cookie Consent banner was in place on the Bathampton Parish Council website and the necessary updates had been updated by David Mayo.</p> <p>Cllr King referred to the BANES Local Plan, inviting parishes to a discussion on the rural strategy for the Local plan. Regarding the Parish Council having input to identify possible sites for development, it was highlighted that the Parish Council didn't feel that it was their place to assess potential sites for development. Cllr King agreed to contact BANES to make them aware of the Parish Councils views on this.</p> <p><u>Canals</u> There was nothing further to report.</p>	LK
2024/108	<p>Open Forum</p> <p>Cllr Helps noted that cars were still parking on the double yellow lines, across from the Devonshire Road Junction.</p> <p>The issue of rats on the small holding along the canal was raised. The Clerk was asked to follow this up with the landowner.</p>	Clerk
2024/109	<p>Date of next meeting.</p> <p>Thursday 18th July 2024 – 7.30pm - Parish Council meeting.</p>	
	There being no further business the meeting closed at 20.36 pm	

Signed:

Chair

Date:

