

**Minutes of the Annual Meeting of the Parish Council held on 22nd May 2025.
Bathampton Village Hall, 7.30pm.**

Present: M. Brennan, Chair (MB), L. King, Vice-Chair (LK) J. Helps (JH), T. Purpuri (TP). D. Beard (DB), G. Ardrey (GA) and & Liz Daly (Clerk).

The meeting started at 7.30pm.

		Actions																		
		Actions struck through are complete																		
2025/069	Welcome: Cllr Brennan welcomed everyone to the meeting. It was noted that the meeting would be recorded for minuting purposes only.																			
2025/070	Election of Chair for 2025/26																			
	Cllr Brennan invited nominations for the post of Chair for the coming year. Cllr Purpuri nominated Cllr Brennan, seconded by Cllr King. As no other nominations were received it was unanimously agreed to re-elect Cllr Brennan as Chair. Cllr Brennan will sign the Declaration of Acceptance of office.	MB																		
2025/071	Election of Vice-Chair for 2025/26																			
	Cllr Helps proposed Cllr King for Vice-Chair, seconded by Cllr Brennan. With no further nominations, it was unanimously agreed to re-elect Cllr King as Vice-Chair.																			
2025/072	Apologies: None.																			
2025/073	Declarations of interest: None.																			
2025/074	Public Participation: No members of the public were present.																			
2025/075	Formation of Working Groups																			
	<p>The Council resolved that the existing working group leads would be retained. Cllr Beard will take on the responsibility for the Canal.</p> <table border="1"> <tr> <td>A</td><td>Digital Presence</td><td>Cllr Purpuri</td></tr> <tr> <td>B</td><td>Footpaths, Drainage & Canals</td><td>Cllr Beard</td></tr> <tr> <td>C</td><td>Highways</td><td>Cllr Purpuri</td></tr> <tr> <td>D</td><td>Leisure and amenities</td><td>Cllr Helps</td></tr> <tr> <td>E</td><td>Planning</td><td>Cllrs King and Ardrey</td></tr> <tr> <td>F</td><td>Policy & Finance</td><td>Cllr Brennan</td></tr> </table>	A	Digital Presence	Cllr Purpuri	B	Footpaths, Drainage & Canals	Cllr Beard	C	Highways	Cllr Purpuri	D	Leisure and amenities	Cllr Helps	E	Planning	Cllrs King and Ardrey	F	Policy & Finance	Cllr Brennan	
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2025/076	Policies																			
	<p>The Chair noted that the Financial Regulations and Standing Orders had been updated to the latest NALC Model Templates and approved during the March and April Parish Council meetings respectively.</p> <p>The Chair also referred to a Policy list circulated by the Clerk, highlighting policies requiring review in October 2025. The Clerk was asked to add the Data Protection, Data Breach and Records and Retention policies to an agenda prior to October for review.</p>	Clerk																		

Bathampton Parish Council**Minutes from 22.05.25**

2025/077	Inventory	
	The Chair confirmed that the Inventory of Parish Council assets had been reviewed and approved during the April 2025 Parish Council meeting. No further changes were proposed.	
2025/078	Banking arrangements	
	The Council RESOLVED to approve the banking arrangements. Cllr Brennan, Cllr King, and Cllr Ardrey were confirmed as the authorised signatories on all accounts. Cllr Ardrey will continue to verify the quarterly financial reviews. No amendments to the existing arrangements were proposed.	
2025/079	Insurance Cover	
	The invoice and Policy details received from Zurich had been circulated by the Clerk prior to the meeting. The Council RESOLVED to approve the payment of the Insurance premium for the coming year.	
2025/080	The May Parish Council meeting would immediately follow this meeting.	
	There being no other business, the meeting closed at 19.44	

Signed:**Chair****Date:**