

**Minutes of the Annual Meeting of the Parish Council held on 28th May 2026.
Bathampton Village Hall, 7.30pm.**

Present: M. Brennan, Chair (MB), L. King, Vice-Chair, J. Helps (JH), T. Purpuri (TP), D. Beard (DB)
R. Schofield (RS), D. Cossins White (DCW) & Liz Daly (Clerk).

No members of the public in attendance.

The meeting started at 7.30 pm.

		Actions																		
		Actions struck through are complete																		
	Welcome: The Chair welcomed everyone to the meeting and noted that the meeting would be recorded for minuting purposes only.																			
2026/061	Election of Chair for 2026/27																			
	Cllr Purpuri nominated Cllr Brennan for the office of Chair, seconded by Cllr Beard. As no further nominations were received, it was RESOLVED unanimously to re-elect Cllr Brennan as Chair for 2026/27. Cllr Brennan signed the Declaration of Acceptance of Office.	MB																		
2026/062	Election of Vice-Chair for 2026/27																			
	Cllr Helps nominated Cllr King for the office of Vice-Chair, seconded by Cllr Purpuri. As no further nominations were received, it was RESOLVED unanimously to re-elect Cllr King as Vice-Chair for 2026/27.																			
2026/063	Apologies: Apologies were received from G. Ardrey (GA) & R. Schofield (RS), due to family commitments.																			
2026/064	Declarations of interest: None																			
2026/065	Public Participation: No members of the public were present.																			
2026/066	Appointment of working groups:																			
	The Council RESOLVED to retain the existing working group structure and appointments for 2026/27 as follows: <table border="1" style="margin-left: auto; margin-right: auto;"> <tbody> <tr> <td>A</td> <td>Digital Presence</td> <td>Cllr Purpuri</td> </tr> <tr> <td>B</td> <td>Footpaths, Drainage & Canals</td> <td>Cllr Beard</td> </tr> <tr> <td>C</td> <td>Highways</td> <td>Cllr Purpuri</td> </tr> <tr> <td>D</td> <td>Leisure and amenities</td> <td>Cllr Helps</td> </tr> <tr> <td>E</td> <td>Planning</td> <td>Cllrs King and Ardrey</td> </tr> <tr> <td>F</td> <td>Policy & Finance</td> <td>Cllr Brennan</td> </tr> </tbody> </table> <p>It was noted that Cllr Cossins-White would continue to support ad-hoc projects and activities.</p>	A	Digital Presence	Cllr Purpuri	B	Footpaths, Drainage & Canals	Cllr Beard	C	Highways	Cllr Purpuri	D	Leisure and amenities	Cllr Helps	E	Planning	Cllrs King and Ardrey	F	Policy & Finance	Cllr Brennan	
A	Digital Presence	Cllr Purpuri																		
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E	Planning	Cllrs King and Ardrey																		
F	Policy & Finance	Cllr Brennan																		
2026/067	Policy Schedule and Agreement																			
	The Chair noted that the Financial Regulations, Standing Orders and Councillor Code of Conduct had been reviewed and approved by the Council during the March 2026 Parish Council meeting and that no amendments has subsequently been required. The Clerk reported that there had been no updates to the relevant NALC Model Templates and no amendments were proposed.																			

	<p>The Council reviewed the policy schedule circulated by the Clerk and noted the number of policies requiring review during the year.</p> <p>It was RESOLVED that the Clerk review the policy schedule and report back to a future meeting with recommendations regarding review frequencies, including identifying policies that require annual review and those that could be reviewed on a longer cycle.</p>	Clerk
2026/068	Asset Inventory	
	<p>The Chair confirmed that the Asset Inventory of the Parish Council had been reviewed and approved at the April 2026 Parish Council meeting and confirmed that no further amendments were required.</p> <p>The Council noted the internal Auditor’s recommendation that the allotments and Playing field be included in the Asset Inventory at a nominal value of £1. This amendment will be incorporated at the next annual review.</p>	Clerk
2026/069	Banking Arrangements	
	<p>The Council RESOLVED to approve the existing banking arrangements.</p> <p>Cllr Brennan, Cllr King, and Cllr Ardrey were confirmed as authorised signatories on all Council bank accounts. It was noted that Cllr Ardrey would continue to undertake the quarterly financial review checks.</p>	
2026/070	Insurance Cover	
	<p>The Clerk reported that three insurance quotations had been obtained for comparison. Following consideration of the quotations received, the Council RESOLVED to accept the quotation from Zurich and enter a three-year agreement. It was further RESOLVED to approve payment of the annual premium of £862.82.</p> <p>The Clerk was asked to complete the necessary paperwork and arrange payment.</p> <p>It was additionally RESOLVED that the insurance policy and the valuation of the garage be reviewed once the new playground installation has been completed.</p>	Clerk Clerk
2026/071	<p>The Council noted that the meeting of the Parish Council would follow immediately after the conclusion of the Annual Meeting of the Parish Council.</p>	
	<p>There being no further business the meeting closed at 19.51 pm</p>	

Signed:

Chair

Date: